

SANITI Executive Meeting 1 September 2022
(Kōwhai Lounge)

Meeting Opened: 3.15pm

Present: Max Devon (Acting Chair), Alison Hart (Minutes Secretary/non-voting), Frank Schulz, Lauren Robinson, Chanraksa (Raska) Prak, Dee Kāmana, Marysia Sullivan.

Apology: Hamish Duncan, Daniel Hall

Chair

Carried

Welcome

M Devon welcomed the Executive and thanked them for taking the time to attend the meeting.

Confirmation of Minutes

M Devon tabled the Minutes of the Executive meeting held on 3 August 2022 to be approved as a true and accurate record.

F Schulz, R Prak

Carried

Matters Arising from the Minutes

- NMIT Committees – M Devon outlined the committees and where cover was needed. Executive to feedback to M Devon on their interests and availability. R Raska, D Kamana and L Robinson stated that they were interested in sitting on NMIT Academic and Teaching and Learning committees as student representatives. M Devon to advise NMIT and provide the Executive members with support.

3.20pm

L Robinson joined the meeting

- Executive Committee - M Devon asked the Executive to promote the SGM and election process for 2023. Keen to have other campus, online and apprentice students represented.
- Action List – Reviewed by the Executive

Acting Chair Report (verbal)

M Devon as interim Chair.

- Renters Association – Currently running a campaign around affordable rental accommodation. M Devon to follow-up with the organisation regarding South Island representation.
- NZUSA – No forums have been held during this period. Options for 2023 to be discussed further at the Strategic Planning meeting.
- Te Pūkenga Learner Leadership Forum (Wellington) – M Devon received a summary from the leadership forum and has provided feedback as some items discussed had not been included.
- Te Pūkenga – Visit and presentation of draft Operating Model by Acting CE Peter Winders on 26th August. Since the forum the Association has provided feedback on the proposed regions, lack of Director for Ākonga and an overall structure that did not meet the expectations of a student-centred approach.
- Neuro Diverse Learners – M Devon stated that concern had been raised about the lack of recognition and support for these students. The need for accessible/affordable diagnosis, so that appropriate support could be accessed and meet the criteria for assessment considerations. Executive felt that current enrolment statistics did not reflect the number of neuro diverse students currently in study.
- Parking at NMIT campuses – M Devon stated that she had been approached by a student requesting 'Stork' or 'Pregnancy' parking options. Student was studying with a baby and was finding that there were no accessible parking options available to students in their position.

Motion: That the President report be accepted.

F Schulz, M Sullivan

Carried

Management and Financial Reports

Financials tabled in conjunction with report: Transactions – 30 July – 29 August 2022; Profit v Loss – Jan – August (actuals); Profit v Loss – Jan – December (projected).

Strategic Goal One – Fun Social Events and Strong Campus Culture

- Nelson – Association ran a: pancake event on 10 August (Nelson); 20th birthday event on 15 August (Nelson); postponed 20th birthday event on 23 August (Richmond); hot drink and cookie event on 24 August (Nelson); hot wedges event on 31 August (Nelson). Association also ran an online competition with 46 prizes including a TV as part of the 20th birthday celebrations. Association will be attending the international and students with refugee background lunches on 1 September. Planning is now underway for Te Wiki o Te Reo Māori and Mental Health Awareness weeks.
- Marlborough/Woodbourne Campuses – Association run a; hotdog event on 4 August (Base Woodbourne); donut event on 9 August, delivered by NMIT staff due to road closures (Marlborough campus); 20th birthday event on 16 August. Association was scheduled to deliver a paintball event in conjunction with NMIT on 19 August (Base Woodbourne students), but this event has been postponed due to flooding and road closures.
- International Event Schedule – Association ran an amended trip to Mapua, and Rabbit Island followed by a BBQ back on Nelson campus due to weather conditions on 6 August and a pizza and cinema (Top Gun) event on 24 August. Association has a Golden Bay trip scheduled for 10 September which registrations are now open for.

Strategic Goal Two – Friendly Independent Support, Advocacy and Employment Services

- Advocacies – Association independent advocacy and support services has been busy with students impacted by the flooding and the state of emergency in Nelson and Marlborough. Several international students living in homestays were impacted as were nursing students out on placement in Blenheim and Golden Bay. Demand for the hardship fund is steady but manageable for the remainder of 2022. StudyLink continues to be an issue for some students. Association has also been working with formal complaints and the misconduct procedure during this period. Study programmes have been disrupted by the impact of the flooding on students and staff. It is great to see flexible options being provided to students.
Association visited: Richmond campus 2 August; Base Woodbourne (in conjunction with event) on 4 August; Marlborough and Base Woodbourne on 10 August; Richmond on 31 August; Base Woodbourne and Marlborough on 1 September.
- Programme Representative System – Association currently has 89 programme representatives registered: 74 in Nelson, 6 in Richmond; 9 in Base Woodbourne and Marlborough. Association has followed up and reported back to the students on the concerns raised at the last meetings, including several programme specific concerns which were referred to the advocacy and support service. Next meetings are scheduled for Nelson and Zoom on 6 September, Richmond on 7 September and Base Woodbourne and Marlborough on 11 October.
- NMIT meeting schedule – Academic Standard and Quality Committee meetings on 9 August + E-meetings; NMIT Engagement Day on 17 August; Academic Committee on 30 August; Learning and Teaching Committee on 31 August. During this period, the Association has also been meeting with the Executive Director Ōritetanga, People, Culture, Te Puna Manaaki Learner, and academic staff in relation to the independent support and advocacy service.
- Employment Information – Association continues to deliver the Employment Information services, with an online seminar being held for Social Work students on 26 August. Demand for one-on-one sessions continues to increase with the return of international students and the reduction in hardship funding with the end of the HAFL fund.
- Support – COVID-19 continues to be an issue, however over the last 2 weeks the student body has been significantly impacted by severe flooding in Nelson, Tasman and Marlborough resulting in a state of emergency. As a result of this event demand for rentals and affordable housing has increased once again and the Association believes this will remain a significant issue for students for the remainder of 2022 and into 2023. Association is keen to work with NMIT and local councils to find sustainable options for students moving forward.

Strategic Goal Three – Independent Representation of the student Voice and Student Engagement

Covered under Acting Chair and Vice President's report.

- Executive meetings – Special meetings held on 19 January and 26 January 2022 to discuss the impact of the vaccination mandate and options for students. Meeting held on 8 March 2022 however quorum was not met due in part to the impact of the vaccination mandate. Meetings and training held on 1 June, 15 June, 29 June, and 3 August 2022. Next meeting is scheduled for 1 September 2022.
- President – Appointment process has been referred to the Appointment Sub-committee.

- VP Election – Held on 3 September 2022 with Max Devon being elected to the position for the remainder of 2022.
- SGM – Scheduled for 18 October 2022
- Executive Election – Scheduled for 18 October in conjunction with SGM.
- NMIT Board – Report tabled on 22 February, 23 May, 4 July, and 10 August 2022. August meeting has been postponed to 27 September due to the state of emergency. This will be the last NMIT Board meeting, as NMIT is due to enter Te Pūkenga formally on 30 September 2022.

Strategic Goal Four – Sustainability, Survival, and Transition of the Student Association

- Te Pūkenga – M Devon attended an online Learner Leadership forum on 24 Wednesday and an NMIT staff forum with Peter Winders (Acting CE) on 26 August. Draft Operating Model was released 15 August and the Association will be providing written feedback by 2 September. Key concerns are around the top of the south being cut off from the rest of the South Island and included in the lower North Island region and the lack of a designated director for Ākonga (students).

Other

- SANITI Advisory Board – Advisory Board has not met during this period but has been provided with a copy of the Te Pūkenga Operating model.
- Staffing – Association placement student, Angie Singleton finished on 25 August. A Shingleton has taken an active role in all the Associations operations, while working a-long-side Jess Donaldson in relation to her social work practice. A farewell lunch on 25 August, after A Shingleton's project presentation, on community service groups. Association wishes A Singleton well with the rest of her studies.
- Survey – Association has posted the annual statistic survey online and will be handing out hardcopies on all campuses over the next week. This survey is key to providing feedback on the service delivery in 2022 and priorities for service delivery in 2023.
- Student Groups – Association continues to support student groups and is working to have these groups accessible to students studying on other campuses and online.
- Marlborough Campus – Association has been feeding into NMIT's review of student support services in Marlborough covering the Blenheim and Base Woodbourne campuses.

Motion: That the Management Report and financial reports is accepted.

F Schulz, D Kāmana Carried

Correspondence

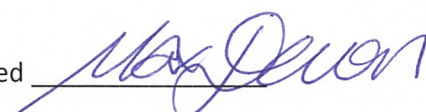
No correspondence

General Business

- Rainbow Student Group – M Sullivan stated that the student group was in the process of purchasing merchandise to promote the group and raise the profile of the support available to students. There has been ongoing discussion about how other campus and online students could be involved.
- International Student Lunch – Scheduled for 7 September. Options for how international students studying on other campuses and online can be involved in this group needs to be discussed.
- Learner Services – Proof reading options available for students. NMIT has guidelines about what assistance can be provided. Issue to be referred to the support and advocacy team for follow-up.

Next Special Executive Meeting scheduled for 13 September 2022 for the purpose of Strategic Planning

Meeting closed at 4.50 pm

Signed 

Date 01 Sept 2022

Action List

No.	Action	Responsibility	Date
1.	Association to review other organisations policies including electronic systems.	VP/Acting Chair and Executive with the assistance with the General Manager	<ul style="list-style-type: none"> ▪ Policies would continue to be reviewed and provision put in place for them to be uploaded onto the website.
2.	TTP to be approached in regard to training options	VP/Acting Chair	<ul style="list-style-type: none"> ▪ M Devon to follow-up in 2022.
3.	Association Solicitor – new appointment made	General Manager/VP/Acting Chair	<ul style="list-style-type: none"> ▪ Conflict of interest has now been resolved. Referred to the Advisory Board.
4.	Executive – areas of interest and portfolio's	VP/Acting Chair /General Manager	<ul style="list-style-type: none"> ▪ Meeting to be scheduled regarding Association finances and other interest areas.
5.	Te Pūkenga – updates and opportunity to feed into process	VP/Acting Chair - ongoing	<ul style="list-style-type: none"> ▪ President to email out updates, newsletters, and feedback links to the Executive.
6.	Student Groups	VP/Acting Chair /General Manager	<ul style="list-style-type: none"> ▪ Association working with Learner Services to support the existing initiatives and promote the establishment of new groups. ▪ Association continues to work with Te Puna Manaaki to support Rainbow student group in 2022.
7.	NMIT Committees	VP/Acting Chair	<ul style="list-style-type: none"> ▪ To work with NMIT and Executive to make sure student representation positions are covered.
8.	Renters Association	VP/Acting Chair /General Manager	<ul style="list-style-type: none"> ▪ To look into the organisation and campaign further.
9.	Proof reading options for students	Support and advocacy service	<ul style="list-style-type: none"> ▪ Guidelines to be provided to student and further support sought if needed