

**SANITI Executive Meeting 24 June 2024
(Ake Ake Lounge)**

Meeting rescheduled from 10 June 2024 due to Executive sickness and placement commitments.

Meeting opened: 5.20pm

Present: Max Devon (President), Scott Bailey (Vice President), Alison Hart (Minutes Secretary/non-voting), Olivia Murray, Patu Noble, Buddhika Daluwatte, Peng Xing, Samara Baker (Zoom), Kate Neame (NMIT Executive Director)

Apologies: Genevieve Redwood, Courtney Styles, Lawrence Manchala, Basil Kuriakose

Chair Carried

Karakia

P Noble started the meeting with a karakia and blessed the kai.

Confirmation of Minutes

M Devon tabled Minutes of 6 May 2024 Executive meetings.

Motion: That the Minutes of the Executive meeting held on 6 May 2024 to be approved as a true and accurate record.

P Noble, B Daluwatte Carried

5.25pm Kate Neame joined the meeting

Programme Representatives

- M Devon welcomed K Neame to the meeting and stated that K Neame was standing in for Olivia Hall who was not well. K Neame was primarily there to talk about the Programme rep meetings. What was working and what could be improved?
- K Neame gave an overview of the changes to the programme rep meeting structure in 2024 and the reasoning behind the changes.
- M Devon said that the current structure was a pilot of the 1st half of 2024, and it was a good time for a review.
- K Neame stated that NMIT was looking for a better way to manage repeated feedback e.g. parking. K Neame said that she was happy to attend meetings or part of a meeting to give feedback if that would address these issues.
- Executive discussed a range of options with K Neame. Options to be discussed further at the Special Executive meeting scheduled for Monday 8 July.

Manaaki Fund – K Neame stated that additional funding had been confirm by Te Pūkenga however the funds had not yet been received. K Neame stated that the priority for this tranche was grants to assist ākongā/students with additional costs.

Te Pūkenga – K Neame stated that papers went to cabinet today (24 June) and the divisions expected to hear shortly about the next move.

Fee's Free – K Neame confirmation that Fee's Free, from 1 January 2025 had moved from the 1st year of study to the 3rd year of study. Currently waiting on more details.

Graduation – K Neame stated that NMIT was keen to hear what song ākongā/students would like to be the final song at graduation. Poll to be sent out to ākongā/students.

6.25pm Kate Neame left the meeting

Matters Arising from the Minutes

- Disabled Learner Network – M Devon stated that she had attended the last Te Pūkenga meeting for this network.

- Semester 2 Mihi Whakatau – M Devon asked for a second speaker for the Nelson Mihi scheduled for Monday 22 July and a speaker to support S Baker for the Marlborough Mihi scheduled for Thursday 25 July. Executive discussed availability and B Daluwatte volunteered to cover both Mihi. M Devon thanked B Daluwatte.

President Reports

- Disabled Ākonga Response Group (DARG)- M Devon stated as part of the groups visit to Nelson in September there would be a tour of the NMIT Nelson campus, which would include checking out accessibility facilities. M Devon stated she was looking for Executive who could support this visit.
- Te Mana Ākonga (TMA) – M Devon stated that SANITI had received a membership agreement. Agreement referred to the TMA constitution and a request had been made for this document. P Noble would be attending a Wānanga in Dunedin 27 June to 2 July 2024. P Noble to feedback on the Wānanga at the next Executive meeting.
- Te Pūkenga Learner Leadership Group (LLG) – Group had now been wound-up. Training and mentoring package had been put in place for the learner leaders moving forward. M Devon to feedback to the Executive and pass on the learnings. Learner leaders had also held initial discussions on ‘where to from here’ for the learner voice network.
- Sustainability – M Devon and S Bailey stated there was a good portion of the current Executive scheduled to graduate at the end of 2025, and that there needed to be discussion on the best way to transition the Executive positions next year. Matter to be discussed further at the Special Executive meeting scheduled for Monday 8 July.
- NMIT Committees – M Devon stated that she had not received any notifications for Academic Committee but would be passing on any notification’s to Kate Rees (Student Advocate) as she was unable to attend while on placement. Previous meeting had been cancelled and an E meeting put in place.

Motion: That the President’s Report is accepted.

O Murray, P Noble Carried

Management and Financial Reports

A Hart stated that the financial reports had been updated since the 10 June 2024 scheduled meeting but that the management report had not been updated. Activity since 10 June will be included in the next Executive meeting management report. Financials tabled in conjunction with the report:

Transactions – 2.05.2024 to 23.06.24; Profit v Loss – Jan – May 2024 (actuals); Profit v Loss – Jan – December 2024 (projected).

Strategic Goal One – Fun Social Events and Strong Campus Culture

- Nelson – Association ran: Curry event on 7 May (Richmond), Chicken burger event on 8 May (Nelson). In addition to these events, the Association ran an online competition for Pink Shirt Day. Competition was open to both onsite and offsite students. Next scheduled event is 11 June (Nelson) and 26 June (Richmond).
- Marlborough/Woodbourne Campuses – Association’s ran: Hotdog event on 22 May (Marlborough). In addition to this event, the Association ran an online competition for onsite and offsite students. Next scheduled event is 24 June (Woodbourne).
- International Event Schedule – Association ran a Pelorus trip for Blenheim and Nelson students on 8 June 2024. The next activity is scheduled for 20 June and is a social evening of bowling for Marlborough students.

Strategic Goal Two – Friendly Independent Support, Advocacy and Employment Services

- Advocacies – The Association independent advocacy and support services continues to be under pressure with hardship, wellbeing and academic issues. The management of AI issues is an ongoing concern. SANITI is working with NMIT to date the student guidelines however there is still a lack of consistency on how this issue is being managing within NMIT and the wider Te Pūkenga network.
- Programme Representative System – Association ran five programme rep meetings over the week of 13 – 16 May on each campus and online via Zoom. A big thank you to the Executive who facilitated the meeting and feedback

groups. Programme reps that attended a meeting went into the draw to win a pizza shout for their cohort. Automotive rep won the pizza shout for Marlborough and IT rep won the pizza shout for Nelson.

- NMIT meeting schedule – During this period, the Association has also been meeting with the Executive Director, Director Demand Management and Learner Success, Learner Services including Te Puna Manaaki, Campus services and academic staff in relation to the independent support and advocacy service.
- Employment Information – The Association ran an employment seminar for AVT on 6 May and has the next one scheduled in early July for Applied Business. SANITI continues to identify employment opportunities, post job listings, and build relationships with the business community for the benefit of students. Currently SANITI is contacting to all the temp agencies to identify any part-time and term break work opportunities for students.
- Apprentice night and block courses – Association visits block course and nights course. Carpentry block courses (Richmond) visited 6 May, 20 May, 10 June. Automotive block courses (Nelson) were visited on 20 May, 10 June. Mechanical Engineering block courses (Nelson).

Strategic Goal Three – Independent Representation of the student Voice and Student Engagement

- Executive - Meetings held – 8 March, 27 March (Special), 8 May, next meeting is scheduled for 24 June 2024
- Advisory Board – No meetings held since the last report. Advisory Board were informed of the incident that took place at the SANITI Nelson office on Tuesday 23 May 2024. Jackie Britz is currently investigating the incident and will provide a report and recommendation to the Association.

Strategic Goal Four – Sustainability, Survival, and Transition of the Student Association

- Te Pūkenga – There has been no further update from government.

Other

- Nelson Community Foodbank Trust (NCFT) – Association is working with the NCFT manager to promote the mid-winter food drive.
- NZ Police Awhi initiative – Association has been approached by the Acting Supported Resolutions Coordinator to support food security in the Tasman region. This proposal includes establishing a Resource Network Navigator to manage referrals between the NZ Police and foodbank providers. Initiative to be discussed with the Executive under General Business.
- Matariki - All campuses will be closed on Friday 28 June for Matariki.

Motion: That the Management Report and financial reports are accepted.

P Noble, O Murray Carried

Correspondence

No correspondence to table.

General Business

- Health, Safety and Wellbeing – A Hart gave the Executive an overview of the incident involving a SANITI staff member under 'Committee of a Whole'. A Hart was waiting on a report and recommendations from J Britz.
- NZ Police Awhi initiative – Discussed under Management report. Executive stated they were supportive of SANITI's involvement in this initiative.
- Manaaki Funding – Update provided by K Neame.
- A safe campus for all – A Hart provided the Executive with an overview of the 'Rainbow Tick' programme. Executive stated they were happy to support SANITI's involvement in this programme.
- TMA – Membership discussed under Matters Arising. Constitution to be obtained and P Noble to feedback following the Dunedin Wānanga
- Executive Feedback – P Xing and B Daluwatte provided feedback to the Executive relating to their programme area. Executive to encourage students to seek support if they needed it.

Next Special Executive meeting scheduled for Monday 8 July 2024

Time to be confirmed based on Executive availability

Meeting closed at 7.15pm

Signed 

Date 29/7/2024



Action List

No.	Action	Responsibility	Date
1.	Association to review other organisations policies including electronic systems.	President and Executive with the assistance from the General Manager. Ongoing	<ul style="list-style-type: none"> ▪ Policies would continue to be reviewed and provision put in place for them to be uploaded onto the website.
2.	Student Groups	President /General Manager	<ul style="list-style-type: none"> ▪ Association working with Learner Services to support the existing initiatives. Ongoing.
3.	Placement/block course students. Sub-committee to meet and look at campaign options to feedback to the Executive.	Olivia Murray/President	<ul style="list-style-type: none"> ▪ ANZSWA and NZNO currently working on this issue.
4.	Programme rep meeting format review	Executive	<ul style="list-style-type: none"> ▪ To be discussed further at Special Executive meeting scheduled for 8 July 2024.
5.	Te Mana Ākonga (TMA)	Patu Noble/Executive/GM	<ul style="list-style-type: none"> ▪ Waiting on constitution and feedback from P Noble.
6.	Sustainability of the Executive as current Executives graduate.	Executive/GM	<ul style="list-style-type: none"> ▪ To be discussed further at Special Executive meeting scheduled for 8 July 2024.
7.	Health, Safety and Wellbeing	GM/Executive	<ul style="list-style-type: none"> ▪ Waiting on report and recommendations from Jackie Britz (Advisory Board)
8.	NZ Police Awhi initiative	GM/Staff	<ul style="list-style-type: none"> ▪ Work with the Police representative to coordinate access to food parcels
9.	A safer campus for all – Rainbow Tick programme	GM/Staff	<ul style="list-style-type: none"> ▪ To review programme and if feasible enrol SANITI. Programme involves training and the development of policies.
10.	Struggling students	ALL	<ul style="list-style-type: none"> ▪ Encourage students to seek the support that they need. Refer to student advocates where appropriate

