

**SANITI Executive Meeting 26 October 2022  
(Kōwhai Lounge)**

**Meeting Opened:** 3.10pm

**Present:** Max Devon - Zoom – (Acting Chair), Alison Hart (Minutes Secretary/non-voting), Lauren Robinson, Chanraksa (Raksa) Prak, Scott Bailey, Marysia Sullivan, Israel Bowring - Zoom.

**Apology:** Daniel Hall, Dee Kāmana, Frank Schulz

Chair                      Carried

**Welcome**

M Devon welcomed the Executive and thanked them for taking the time to attend the meeting.

**Confirmation of Minutes**

M Devon tabled the Minutes of the Executive meeting held on 1 September 2022 to be approved as a true and accurate record.

**Motion:** That the Minutes of the Executive Meeting held on 1 September 2022 be approved as a true and accurate record.

M Devon, M Sullivan                      Carried

M Devon tabled the Minutes of the Special Executive meeting held on 13 September 2022 to be approved as a true and accurate record.

**Motion:** That the Minutes of the Special Executive Meeting held on 13 September 2022 be approved as a true and accurate record

M Devon, M Sullivan                      Carried

**Motion:** That Lauren Robinson, Scott Bailey and Israel Bowring are co-opted onto the Executive under 10.2 of the SANITI Constitution for the remainder of 2022, in anticipation of their elected term which starts on 1 January 2023.

H Duncan, M Sullivan                      Carried

**Matters Arising from the Minutes**

- Te Pūkenga – Future state of the Learner Voice co-design to be covered under General Business

**Acting Chair Report**

We've made it to Term 4 2022!! Congratulations to us! Welcome Scott Bailey and Izzy Bowring to your first official Executive meeting, thank you for stepping up and joining the team.

Strategic Goal Three: Student Voice and Representation

- Learning and Teaching - Student President and/or Executives attended Learning and Teaching August and September meetings. Talking points were Moderation Pilot, which M Devon reviewed, L Robinson attending meetings and upskilling and learning processes.
- Academic Committee - Student President and/or Executives attended Academic Committee August and September meetings. Academic Committee is discussing business as usual while keeping abreast of Te Pūkenga process. Making sure that processes are staying on point and spreading the load to hopefully support all to attempt to avoid overwhelm.
- Research and Ethics Committee - Student President attended REC September meeting. R Prak is joining the R and E team to learn the ropes and share her voice. Thank you R Prak.
- Te Pūkenga COVID-19 Wellbeing and LIG – Student President has been attending these forums and having ongoing communications with Chair, Aayla Peebles.
- NZUSA – M Devon and A Hart are continuing to reach out to the President of NZUSA to review and discuss membership status and SANITI's place and voice within NZUSA.
- SGM - Three Executives were elected at the meeting held on 18 October 2022. Diversity within the Executive is reflective of the student body and the priority groups identified by Te Pūkenga.

- NMIT/Te Pūkenga Committee's - Executive Members confirmed for committee membership
  - Academic Committee – M Devon and L Robinson
  - Research and Ethics Committee (REC) – H Duncan and R Prak (M Devon as back up)
  - Learning and Teaching – L Robinson and M Devon
- Te Pūkenga Committee's
  - COVID-19 wellbeing – M Devon (A Hart as back up)
  - Learner Leadership Group – M Devon
  - Learner Voice Co-design – M Devon
  - NZUSA – M Devon, D Hall (Proxy)

#### Strategic Goal Four: Sustainability of the Association

- Te Pūkenga - Association has been given repeated assurances that the current 'status quo' will stand through 2023, reconfirming the commitment to work alongside SANITI moving forward and giving an assurance that the current process for compulsory student services fee (CSSF) for Ākonga would remain the same for 2023.

**Motion:** That the President report be accepted.

H Duncan, M Sullivan Carried

#### **Management and Financial Reports**

Financials tabled in conjunction with report: Transactions – 30 August – 21 September 2022; Profit v Loss – Jan – September (actuals); Profit v Loss – Jan – December (projected).

#### Strategic Goal One – Fun Social Events and Strong Campus Culture

- Nelson – Association ran a: hotdog event on 7 September (Richmond); fry bread event for Māori language on 15 September (Nelson); wellness handout event on 12 October (Richmond); wellness event including French toast and paint pots on 13 October (Nelson); SGM promotion/Taster week BBQ event on 17 October (Nelson); Taster week pizza/drinks events on 19 October (Nelson); Taster pita bread event on 20 October (Nelson); Taster hot drink and cookie event on 21 October (Nelson); support the Tapawera grass cart event with free handouts on 21 October (Nelson/Tasman). Association also ran online competitions for Māori language, mental health awareness week and for the start of Term 3. Association attended international student lunches, students with refugee background lunches and an international student afternoon tea. Planning is now underway for exam support initiatives and graduation after functions.
- Marlborough/Woodbourne Campuses – Association ran a: pizza event on 8 September (Base Woodbourne); fry bread event for Māori language on 13 September; paintball and pizza event on 16 September (Base Woodbourne); wellness handout event on 11 October (Base Woodbourne & Marlborough); Taster subway event on 21 October (Base Woodbourne). Association is scheduled to deliver a Ten Pin Balling and pizza event on 27 October and will be continuing to visit Base Woodbourne and Marlborough travelling through St Arnaud during the closure of State Highway 6. Planning is now underway for exam support initiatives and graduation after functions.
- International Event Schedule – Association ran a Golden Bay trip on 10 September and a Lochmara trip in conjunction with IWF on 17 September. Association is scheduled to deliver a Kaiteriteri Waka trip in conjunction with IWF on 29 October, family BBQ on 16 November, paddleboarding trip on 26 November and a fishing trip in conjunction with IWF on 4 December.

#### Strategic Goal Two – Friendly Independent Support, Advocacy and Employment Services

- Advocacy – Association independent advocacy and support services was busy throughout the term break, as some courses ran throughout the period or followed the secondary/primary school break. Demand for the hardship fund has increased significantly this week but is still manageable overall. Free food provided by the Ake Ake café and hospitality course are also well received by students. Association continues to work with the Nelson Food bank to provide additional support to students in need. Association is also working with students applying for Jobseeker student hardship and loan and allowances for 2023. Association is concerned that some programmes have yet to be signed off for delivery in 2023, which is delaying the VOS (verification of study) documentation needed for confirmation of loans and allowances. These concerns have been feedback to Te Pūkenga/NMIT through the academic committees.

Association visited: Base Woodbourne and Marlborough campuses on 13 September, 20 September and 11 October; Richmond campus on 15 September, 12 October and 25 October.

- Programme Representative System – Association currently has 89 programme representatives registered: 74 in Nelson, 6 in Richmond; 9 in Base Woodbourne and Marlborough. Meetings were held on Nelson campus and on Zoom 6 September, Richmond campus on 7 September and on Base Woodbourne/Marlborough campuses on 11 October. Association has followed up and reported back to the students on the concerns raised at the last meetings, including several programme specific concerns which were referred to the advocacy and support service. Association also held a programme rep thank you lunch on Richmond campus on 25 October and a Zoom meeting for all students on 26 October. Association will be running thank you events for Base Woodbourne/Marlborough and Nelson campus programme representatives over the next few weeks.
- NMIT meeting schedule –Academic Standard and Quality Committee meetings on 6 September and 4 October + E-meetings; NMIT orientations on 5 and 12 September; Academic Committee on 14 September and provided feedback to the meeting on 12 October; Learning and Teaching Committee on 21 September and provided feedback to the meeting on 19 October; Celebrating 50 years of NMIT governance on 27 September. During this period, the Association has also been meeting with the Executive Director Ōritetanga, People, Culture, Te Puna Manaaki Learner, and academic staff in relation to the independent support and advocacy service.
- Employment Information – Association continues to deliver the Employment Information services, with an online seminar being held for Social Work students on 9 September, Counselling students on 19 October and Carpentry students on 26 October. Demand for one-on-one sessions continues to increase with the return of international students and coming towards the end of the academic year.
- Support – Demand continues to be high for general support and support with personal circumstances. It is still very challenging out there for students, especially with significant cost of living increases. Travel to and from campus or to placements is especially challenging for those students who need to use vehicles.

### Strategic Goal Three – Independent Representation of the student Voice and Student Engagement

Covered under Acting Chair and Vice President’s report.

- Executive meetings – Special meetings held on 19 January and 26 January 2022 to discuss the impact of the vaccination mandate and options for students. Meeting held on 8 March 2022 however quorum was not met due in part to the impact of the vaccination mandate. Meetings and training held on 1 June, 15 June, 29 June, 3 August, 1 September and a special meeting on 13 September 2022. Next meeting is scheduled for 26 October 2022.
- President – Appointment process has been referred to the Appointment Sub-committee.
- SGM – Held on 18 October 2022 with the Draft Strategic/Operational Plan and Budget approved subject to confirmation of SLA.
- Executive Election – Held on 18 October in conjunction with SGM. Congratulations to the newly elected Executive members.
- NMIT Board – This Board has now been disestablished with the move to Te Pūkenga trading as NMIT.

### Other

- SANITI Advisory Board – Advisory Board has not met during this period but has been provided with a copy of the Te Pūkenga Operating model and other documentation.
- Staffing – Association will be farewelling Alyssa Watson on Friday 28 October as she has made a decision not to return to the marketing position at the end of her maternity leave. Ashleigh McNeilly has now moved into this permanent position and the Association will retain Angela Christieson to the end of 2023 to support the service delivery while the Association Manager takes annual leave in November.
- Student Groups – Association continues to support student groups and is working to have these groups accessible to students studying on other campuses and online.
- Marlborough Campus – Association has been feeding into NMIT’s review of student support services in Marlborough covering the Blenheim and Base Woodbourne campuses. The Association has not yet received a copy of the recommendations for 2023.

**Motion:** That the Management Report and financial reports are accepted.

H Duncan, M Sullivan Carried

### **Correspondence**

1. Email from D Kāmana – Resignation from the Executive due to workload and personal circumstances.

**Motion:** That D Kamana resignation is accepted.

H Duncan, M Devon Carried

### General Business

- Rainbow Student Group – M Sullivan stated that there was a meeting scheduled for 27 October. L Robinson stated that she would be happy to attend if M Sullivan was not available. M Devon asked if there were any other support the Association could offer/provide.
- International Student Lunch – R Prak had attended the recent meeting. International students were looking forward to the upcoming Waka trip. Accommodation costs and availability in Nelson were raised as a concern.
- Neurodivergent Student Group – Initial meeting held on 20 October however only one student attended. Moving forward the group would be promoted as a disability and mental health support group. H Duncan stated that A Stephenson and S Patterson from Learner Services were very supportive of this initiative.
- Te Pūkenga - Future state of the Learner Voice co-design work. M Devon introduced the 'slide show' that had been produced by Te Pūkenga. This information would be used for the ITP and ITO stakeholder feedback sessions. Copy to be emailed out to the Executive for feedback. Association keen to have ITO student input.
- Base Woodbourne – I Bowring had actively been encouraging students to be more involved. Ten pin bowling trip scheduled for 27 October was proving very popular. A Hart suggested I Bowring contact A McNeilly who was organizing the trip to see if there was an opportunity to add another lane, so more students could take part. H Duncan stated that he had some free time now and was happy to work with I Bowring in relation to establishing student groups.

**Next Special Executive Meeting scheduled for 23 November 2022 for the purpose of Strategic Planning**

Meeting closed at 3.50 pm

Signed



Date

26 Oct 2022