

**SANITI Executive Meeting 3 August 2022**  
**(Kōwhai Lounge)**

**Meeting Opened:** 4.10pm

**Present:** Max Devon (Acting Chair), Alison Hart (Minutes Secretary/non-voting), Barry Signal (Returning Officer) Frank Schulz, Daniel Hall, Lauren Robinson, Chanraksa Prak, Dee Kāmana, Marysia Sullivan.

**Apology:** Hamish Duncan

Chair

Carried

**Welcome**

M Devon welcomed the Executive and thanked them for taking the time to attend the meeting.

**Confirmation of Minutes**

M Devon tabled the Minutes of the Executive meeting held on 29 June 2022 to be approved as a true and accurate record.

L Robinson, F Schulz      Carried

**Matters Arising from the Minutes**

- Signatory on Association Accounts – Scott Tambisari was now confirmed as a signatory on the Association accounts. S Hodgson (Accountant) and confirmed that she was happy to act as a second signatory when needed.
- Action Plan – Reviewed by Executive.

**Vice President Election**

Chair ceded to B Signal (Returning Officer)

4.20pm A Hart excused from the meeting

- B Signal gave the Executive an overview of the election process and stated that one nomination had been received from M Devon. That M Devon was still required to stand against no-confidence.
- B Signal asked M Devon whether they wished to speak to the meeting. M Devon spoke to the meeting about why they wished to stand for the VP position.
- B Signal provided the Executive members with a ballot form for voting purposes. Ballot forms were collected, and the vote collated.

**Motion:** That Max Devon was elected to the position of SANITI Vice President.

Chair      Carried

Chair ceded to M Devon

4.30pm A Hart returned to the meeting and B Signal excused from the meeting

**Acting Chair Report (verbal)**

M Devon as interim Chair.

- NMIT meeting schedule -Academic Committee – covered the approval process, incoming Te Pūkenga operating model and what course delivery will look like.
- NZUSA – Zoom meeting. Presentation from Renters Association – campaign on student accommodation costs. Local government is the target. Looking for representation in the South Island. Association to investigate this in more detail.
- Applied Business Advisory Board – Te Pūkenga operating model – tentative date for release of 15 August 2022. K Block tour including multi delivery facilities.
- Te Pūkenga Learner Leadership Forum (Wellington) – M Devon tabled the learner insight documents. M Devon stated that 2/3 of the student leaders present were in their last semester of study and highlighted the

importance of continuity within the student leadership model. NMIT students had given the Association a clear direction which was being voiced at a national level.

**Motion:** That the President report be accepted.

F Schulz, M Sullivan Carried

### **Management and Financial Reports**

Financials tabled in conjunction with the Report: Transactions 28 June May to 29 July 2022; Profit v Loss – Jan – June 2022 (actual); Profit v Loss – Jan – Dec 2022 (projected).

#### Strategic Goal One – Fun Social Events and Strong Campus Culture

- Nelson – Association ran a series of 4 events for ReO weeks: a burger event (Nelson) on 18 July; baked potato event (Nelson) on 20 July; hot chocolate event (Nelson) on 22 July; soup event (Richmond) on 26 July. In addition to these events the Association attended the international student lunch on 3 August and the Refugee background student lunch on 4 August. Association ran two online competitions during this time. The Oodies competition was highly contested by students. Planning is now underway SANITI's 20<sup>th</sup> birthday week 15-19 August.
- Marlborough/Woodbourne Campuses – Association ran a; burger event (Base Woodbourne) on 19 July; nacho's event (Marlborough campus) on 21 July; curry event (Marlborough campus) on 25 July; hotdog event (Base Woodbourne) on 4 August. Association ran two online competitions during this time. Planning is now underway SANITI's 20<sup>th</sup> birthday week 15-19 August.
- International Event Schedule – Association ran an orientation tour and fish and chip event on 28 July and will be running a second trip on 3 August for late arrivals in conjunction with IWF. Association has a trip to St Arnaud scheduled for 6 August

#### Strategic Goal Two – Friendly Independent Support, Advocacy and Employment Services

- Advocacies – Association independent advocacy and support services continues to be under pressure with hardship, wellbeing, academic issues, coupled with StudyLink allowances and loan applications for 2<sup>nd</sup> semester students. Association is now solely operating on the SANITI hardship fund. Vouchers are tracking as expected but the demand for food parcels has been higher than expected. To offset the demand the Association has been referring COVID related requests to the Nelson Foodbank. Association visited: Marlborough campus (in conjunction with event) on 21 July; Richmond campus (in conjunction with event) on 26 July; Marlborough and Base Woodbourne (in conjunction with Programme reps) on 27 July; Base Woodbourne for staff training (in conjunction with Te Puna Manaaki) on 29 July; Richmond campus on 2 August.
- Programme Representative System – Association has been promoting programme reps to 2<sup>nd</sup> semester programmes and was pleased to see an online student from the Waikato join a recent Zoom meeting. Numbers remain the same overall, with a small number of students completing their studies on 1 July. Meetings were held on Nelson campus and on Zoom on 26 July, Richmond campus on 27 July and Base Woodbourne and Marlborough campuses on 2 August. Association continues to promote interaction between the Programme reps and their programme area and is frustrated that this remains an issue in some programme areas. Association is currently following up on the issues raised by students at these meetings but was pleased with the positive comments from students that were also feedback back to NMIT.
- NMIT meeting schedule – Academic Standard and Quality Committee meetings on 12 July + E-meetings; Academic Committee on 20 July; Applied Business Industry Advisory Board on 26 July; Automotive Apprentice Support meeting on 26 July. During this period, the Association has also been meeting with the Executive Director Ōritetanga, People, Culture, Te Puna Manaaki Learner and academic staff in relation to the independent support and advocacy service.
- Employment Information – Association continues to deliver the Employment Information services, while there were no seminars held during this period, there has been a significant increase in the number of one-on-one sessions held with the return of international students and the reduction in hardship funding with the end of the HAFL fund.
- Support – While COVID-19 continues to be an issue within the student body, many students are being impacted by winter flu and other conditions. There has also been an increase in the number of COVID-19 cases within the student body in the first two weeks of 2<sup>nd</sup> semester.

### Strategic Goal Three – Independent Representation of the student Voice and Student Engagement

- Executive meetings – Special meetings held on 19 January and 26 January 2022 to discuss the impact of the vaccination mandate and options for students. Meetings and training held on 1 June and Special Executive meeting held on 15 June and 29 June 2022. Next meeting is scheduled for 3 August 2022.
- President – S Krammer finished on 14 July 2022 with a staff lunch being held on that day. Association wishes S Krammer all the best on his next adventure. A big thank you to M Devon for stepping up into the Acting Chair position. M Devon has hit the ground running and will need the support of the full Executive to cover all the student representative work for the remainder of 2022.
- VP Election – Scheduled for 3 August 2022. Nominations closed on 30 July.
- SGM – Scheduled for 18 October 2022
- Executive Election – Scheduled for 18 October in conjunction with SGM.
- NMIT Board – Report tabled and catch-up held on 22 February and 23 May 2022. Board report submitted for meeting on 4 July 2022. Next report is due by 10 August.

### Strategic Goal Four – Sustainability, Survival, and Transition of the Student Association

- Te Pūkenga – Association is working with Te Pūkenga to understand the impact of the recent changes and the projected deficit of 100 million dollars in the 2022 financial year. M Devon attended a Learner Leadership Wānanga on 29 July.

#### Other

- Hardship Fund for Learners Funding (HAFL) for Domestic Students – Ended on 30 June, with the fund fully exhausted. No further hardship funding has been announced by Government at this time.
- SANITI Advisory Board – Advisory Board has not met during this period. J Britz is currently working on the President Appointment process, S Tambisari has been registered as a second signatory on the Association accounts and T Gray has been feedbacking back in relation to the Te Pūkenga changes.
- Survey – Association is working behind the scenes preparing for the annual statistical survey and would be keen to have the Executive's help to promote and distribute the survey to students.
- Student Groups – Association is working with NMIT to promote and support student groups. Thank you to M Sullivan for supporting the Rainbow community group and speaking with NMIT Enrolments in relation to the enrolment forms.
- Nelson Tasman Regional Workforce Plan – Association attended the launch of the regional workforce plan on 19 July. Employment Information coordinator is keen to be involved in this initiative moving forward.

**Motion:** That the Management Report and financial reports is accepted.

F Schulz, D Hall

Carried

### **Correspondence**

No correspondence

5pm C Prak left meeting

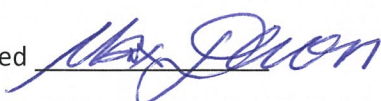
### **General Business**

- Rainbow Student Group – M Sullivan stated that the student group had met and discussed a number of initiatives. Currently working on professional development for staff in relation to pronouns and planning for other activities. M Sullivan keen to see additional promotion for the student group. Discussion held about how other campus and online students could be involved.
- International Student Lunch – Attended by C Prak reported earlier in the meeting that the lunch had been well attended and that it was great to see the new international students on campus.

**Next Executive Meeting to be scheduled for 31 August 2022**

Meeting closed at 5.20 pm

Signed



Date

01/09/22

## Action List

No.	Action	Responsibility	Date
1.	Association to review other organisations policies including electronic systems.	VP/Acting Chair and Executive with the assistance with the General Manager	<ul style="list-style-type: none"> <li>▪ Policies would continue to be reviewed and provision put in place for them to be uploaded onto the website.</li> </ul>
2.	TTP to be approached in regard to training options	VP/Acting Chair	<ul style="list-style-type: none"> <li>▪ M Devon to follow-up in 2022.</li> </ul>
3.	Association Solicitor – new appointment made	General Manager/VP/Acting Chair	<ul style="list-style-type: none"> <li>▪ Conflict of interest has now been resolved. Referred to the Advisory Board.</li> </ul>
4.	Executive – areas of interest and portfolio's	VP/Acting Chair /General Manager	<ul style="list-style-type: none"> <li>▪ Meeting to be scheduled regarding Association finances and other interest areas.</li> </ul>
5.	Te Pūkenga – updates and opportunity to feed into process	VP/Acting Chair - ongoing	<ul style="list-style-type: none"> <li>▪ President to email out updates, newsletters, and feedback links to the Executive.</li> </ul>
6.	Student Groups	VP/Acting Chair /General Manager	<ul style="list-style-type: none"> <li>▪ Association working with Learner Services to support the existing initiatives and promote the establishment of new groups.</li> <li>▪ Association continues to work with Te Puna Manaaki to support Rainbow student group in 2022.</li> </ul>
7.	NMIT Committees	VP/Acting Chair	<ul style="list-style-type: none"> <li>▪ To work with NMIT and Executive to make sure student representation positions are covered.</li> </ul>
8.	Renters Association	VP/Acting Chair /General Manager	<ul style="list-style-type: none"> <li>▪ To look into the organisation and campaign further.</li> </ul>
9.	CGI Monitors	General Manager	<ul style="list-style-type: none"> <li>▪ NMIT advised, monitors scheduled for replacement. M Sullivan asked for a timeframe, as the monitors remained a concern for student.</li> </ul>
10.	Student Charter	General Manager	<ul style="list-style-type: none"> <li>▪ To email out Student Charter to the Executive for feedback.</li> </ul>
11.	Swipe card for CGI lab for after hours access when G Block is accessible	General Manger	<ul style="list-style-type: none"> <li>▪ To approach CM and Campus services regarding this request.</li> </ul>