

**SANITI Executive Meeting 6 May 2024
(Kōwhai Lounge)**

Meeting Opened: 5.05pm

Present: Scott Bailey (Vice President), Alison Hart (Minutes Secretary/non-voting), Olivia Murray, Patu Noble, Buddhika Daluwatte, Genevieve Redwood, Peng Xing (Zoom)

Apologise: Max Devon, Courtney Styles, Lawrence Manchala, Samara Baker, Basil Kuriakose

Chair Carried

Karakia

S Bailey started the meeting with a karakia.

Confirmation of Minutes

▪ S Bailey tabled Minutes of 8 March and 27 March meetings.

Motion: That the Minutes of the Executive meeting held on 8 March 2024 to be approved as a true and accurate record.

P Noble, B Daluwatte Carried

Motion: That the Minutes of the Special Executive meeting held on 27 March 2024 to be approved as a true and accurate record.

B Daluwatte, P Noble Carried

Matters Arising from the Minutes

- Karakia – Proposed Karakia’s were tabled and confirmed by the Executive.
- Programme Representatives – Meetings scheduled for the week of 13 May 2024. Nelson meeting is on the Monday between 12-1pm in the Kōwhai Lounge. With several Executive currently on placement, S Bailey was seeking confirmation of availability. S Bailey stated that their timetabled had changed and that the three Executives on the Social Work programme should now be available to attend. P Noble stated that his cohort would be in Motueka but had some flexibility around timing.
14 May Richmond campus and 15 May Base Woodbourne and Marlborough campuses would be covered by advocates due to Executive study commitments.

President Reports

- Ākongā Disabled Response Group - S Bailey stated that M Devon wish to advise the Executive that the Ākongā Disabled Response Group would be coming to Nelson 6-8 September 2024. Forum was expected to be held at the Rutherford Hotel as they could provide accommodation and facilities for disabled students. M Devon stated that she was keen to have the Executive support and involved in the Forum.
- Te Mana Ākongā (TMA) – P Noble attended a weekend Wānanga in Wellington 12-14 April 2024. University and vocational Māori student associations represented (30 participants). P Noble stated that we were lucky to have a safe space for Māori and Pasifika students at NMIT. Not all campuses had these spaces. Rosa Hibbert-Schooner, TMA Tumuaki commended SANITI for its support of Māori and Pasifika students. P Noble stated that going basic was a key theme. Having representation and support for Māori and Pasifika students within the study body (student associations) was essential as this provided a structure and ongoing support for student groups. P Noble stated that TMA had suggested Whakatū as a location for their hui. P Noble stated that hosting 300 Māori student representatives this year was not feasible as the region was already stretched with national Māori secondary school kapa haka and other activities.

- Research and Ethics Committee – Due to placement and study commitments no student representative was available to attend the next meeting. Apology to be submitted.
- Academic Committee and Teaching and Learning Committee – S Bailey to follow-up on dates/times with M Devon.

Motion: That the President's Report is accepted.

S Bailey, G Redwood Carried

Management and Financial Reports

Financials tabled in conjunction with the report:

Transactions – 7.03.24 to 1.05.24; Profit v Loss – Jan – March 2024 (actuals); Profit v Loss – Jan – December 2024 (projected).

Strategic Goal One – Fun Social Events and Strong Campus Culture

- Nelson/Richmond - Association ran: Wedges on 28 March (Nelson), Curry on 7 May (Richmond) and Chicken burgers on 8 May (Nelson). St Patty's Day competition on 18 March held on social media for all campus and off campus students. Term break 15-26 April 2024.
- Marlborough/Woodbourne Campuses – Association ran: Chicken Burgers 2 May (Woodbourne). Next event is scheduled for Marlborough on 22 May.
- International Event Schedule – Association ran; a social dinner at Nelson campus for students and their families on 21st of March. Students were grateful to have a space to meet and connect with other families who are also new to the country; the Waka Abel Tasman experience on 6 April, water was on the colder side, but it was a beautiful clear day. The next activity is the Pelorus River trip and is scheduled for 8 June.

Strategic Goal Two – Friendly Independent Support, Advocacy and Employment Services

- Advocacies – Association independent advocacy and support services continues to be under pressure with hardship, wellbeing, and academic issues. Association continues to host and support StudyLink representative Naomi Winslade. This initiative is resulting in a reduction in processing time for students and early identification of issues/gaps and in applications. Association has provided feedback to StudyLink supporting an ongoing onsite presence.
- Programme Representative System – Association ran 4 meetings between 12 – 14 March on all campuses and online. Collected feedback was presented to Kate Neame on 21 March to be allocated to staff. Feedback was sent out to CAMs and will be sent out to prog reps prior to the next meetings. Next meetings are scheduled for 13 – 16 May.
- NMIT meeting schedule – Academic Standard and Quality Committee meetings on 19 & 30 March, Wellbeing and Safety met on 19 March. Academic Committee meetings 13 March & 10 April. During this period, the Association has also been meeting with the Executive Director, Director Demand Management and Learner Success, Learner Services including Te Puna Manaaki, Campus services and academic staff in relation to the independent support and advocacy service.
- Employment Information – Association ran the first employment seminar for 2024 for Aviation Engineering students on 19 March and has bookings for Term 2. SANITI has met with Learners Services to handover the CV's and Cover letter support and is now referring students to this service. SANITI has met with the Engagement team in relation to career conversations and continues to identify employment opportunities, post job listings, and build relationships with the business community for the benefit of students.

Strategic Goal Three – Independent Representation of the Student Voice and Student Engagement

Covered under President's report.

- Executive - Meetings held – 8 March, 27 March (Special), next scheduled meeting on 8 May 2024
- AGM – Held on 9 April 2024. 2023 Annual Accounts tabled at AGM and submitted to the Charities register on 16 April 2024.
- Executive Election – Held in conjunction with AGM. All available positions filled.
- NZQA Learner Leadership Committee – M Devon to feedback to next meeting.

- Advisory Board – Meeting held on 24 April. S Tambisari happy to provide additional support and assist the Executive to navigate the transition from Te Pūkenga.

Strategic Goal Four – Sustainability, Survival, and Transition of the Student Association

- Te Pūkenga – Te Pūkenga forums are winding up and information being distributed back to the Divisions. The Government is still to announce the new vocational education model.

Other

- Staffing – Ashleigh McNeilly’s last day was on 22 March, and she has now secured employment in Melbourne. Kate Rees returned from maternity leave on 22nd April. After a couple of training/handover days, Maisie Pestell started full-time with the Association on 22nd May. Megan Riddell is to cover Marlborough campus in May while Tamsin Clark is on annual leave in Europe.
- Foodbank – Association continues to actively support the Foodbank and access parcels for the student body.

Motion: That the Management Report and financial reports are accepted.

G Redwood, P Noble Carried

Correspondence

o correspondence to table.

General Business

- Placement students – G Redwood stated that some of the 2nd nursing students out on placement were struggling with costs. A Hart asked G Redwood to post the hello@saniti.co.nz email address on the group page, so that students could make contact and receive support.
- Applied Business – P Xing stated that some students were struggling in RES904. P Xing to link up with an advocate when he was back on campus, so that the students’ concerns could be followed up and support put in place.

Next Executive meeting scheduled for Monday 10 June 2024

Time to be confirmed based on Executive availability

Meeting closed at 5.50pm

Signed



Date

24/6/24

Action List

No.	Action	Responsibility	Date
1.	Association to review other organisations policies including electronic systems.	President and Executive with the assistance from the General Manager. Ongoing	<ul style="list-style-type: none"> ▪ Policies would continue to be reviewed and provision put in place for them to be uploaded onto the website.
2.	Student Groups	President /General Manager	<ul style="list-style-type: none"> ▪ Association working with Learner Services to support the existing initiatives and promote the establishment of new groups. Ongoing.
3.	Placement/block course students. Sub-committee to meet and look at campaign options to feedback to the Executive.	Olivia Murray/President	<ul style="list-style-type: none"> ▪ ANZSWA and NZNO currently working on this issue.
4.	Standard Karakia's – for opening and closing a meeting and for Kai.	President/Executive	<ul style="list-style-type: none"> ▪ Three Karakia confirmed and sent out to the Executive
5.	Programme rep meetings	Executive/GM	<ul style="list-style-type: none"> ▪ Executive to support where they can. A Hart to send out meeting information and task list
6.	TEC Learner Leadership Committee	President	<ul style="list-style-type: none"> ▪ M Devon to feedback to next meeting
7.	2 nd year nursing students needing support. hello@saniti.co.nz email address to be posted on group forum.	G Redwood	<ul style="list-style-type: none"> ▪ hello@saniti.co.nz email address to be posted on group forum.
8.	RES904 students struggling	P Xing	<ul style="list-style-type: none"> ▪ P Xing to link up with advocate on his return to campus, so concerns could be followed up and support put in place.