

SANITI

Student Association of the Nelson-Marlborough Institute of Technology Inc. Minutes of the Annual General Meeting held Tuesday 8 April 2025, N Block, NMIT Nelson Campus

The meeting opened at 12.05 pm.

Karakia and welcome: S Bailey opened the meeting with a karakia, welcomed everybody to the AGM, and thanked them for attending. S Bailey explained that M Devon was currently on sick leave and that he would be chairing the general meeting. S Bailey introduced the panel to the students.

Present: Scott Bailey (Chair/Vice President), Alison Hart (Minute Secretary/General Manager), Pauline Warne (Accountant/ Returning Officer), 86 students as per attached register.

Apologies: Max Devon, Courtney Styles, Hein Wait, Patu Noble, Shannon Hewitt

Motion: That the apologies be accepted.

Chair Carried

Confirmation of Minutes

S Bailey tabled Minutes of the Annual General Meeting held on Tuesday 9 April 2024. S Bailey asked students who attended the meeting to confirm the Minutes.

Motion: That the Minutes of the Annual General Meeting held on Tuesday 9 April 2024 be accepted as true and correct.

Chair Carried

Matters Arising

To be covered under later Agenda items.

Audited Accounts

S Bailey tabled the audited accounts and asked A Hart as General Manager to speak to the exceptions.

- A Hart firstly thanked Fuji Xerox for printing the General Meeting paperwork for free.
- A Hart stated she was happy to take questions from the floor or at a later date. Audited Accounts are publicly available on the Charities Commission website and would also be posted on the SANITI website.
- A Hart stated that breakdown of expenditure was similar to the 2023 financial year.
- A Hart stated the NMIT 2024 Service Level Agreement (SLA) had significantly reduced funding.
- A Hart stated that the Association had adapted cost saving measures to try and lower delivery costs however due to increased demand from student's, reserve funds had been used to subsidise the NMIT SLA.
 - ❖ Statement of Service Professional provided information of where the Association's funds were spent.
 - ❖ Main income comes from the Service Level Agreement between SANITI, NMIT and Ara.
 - ❖ SANITI's maintained adequate reserves to secure SLA (demonstrate the Association as a going concern), fund the Executive independent of any SLA agreement, subsidise service delivery and meet the Associations employment and health, wellbeing, and safety obligations.
- S Bailey will speak to the increase demand for independent support and advocacy in 2024 under the Presidents report.

Motion: That the Audited accounts be received and accepted.

Olivia Murray, Robbie McDonald Carried

President's Report

S Bailey tabled the President's Report. S Bailey stated that the report was in the booklet provided and would be available on the SANITI website this week. For the purpose of this meeting S Bailey would speak to key sections of the report.

- 2024 was a challenging year for students, who faced rising living costs alongside an ever-changing vocational training environment. NMIT significantly reduced its funding for the Service Level Agreement, from \$518,800 in 2023 to \$372,631 in 2024. A reduction of \$146,169. The SANITI Student Executive secured approval for 2024 services to be heavily subsidized by SANITI. SANITI implemented cost-saving measures and absorbed costs to maintain service delivery.
- Demand for independent support and advocacy services increased by 13% in 2024. SANITI held 55 events, serving over 8,800 portions of free food. SANITI delivered 9 international activities. Roughly 3000 students access the advocacy service and continue to do so. SANITI is the independent representation of the student voice.
- The Compulsory Student Services Fee (CSSF) was changed and as a result of the collective efforts of students and discussions with SANITI, NMIT has agreed to fund SANITI's CSSF category services for 2025.
- The Student Executive and SANITI are constantly fighting to ensure the entire student body has a voice at every level. The SANITI Student Survey, independent support services and focus groups are to make sure NMIT understands what students truly need and want. A clear example of this was the complimentary drink at the Garden Party after the graduation ceremonies – NMIT didn't realise how important this small gesture was to students' celebrations because they hadn't asked.
- As the Student Representative body for NMIT students, SANITI exists to advocate for your needs. What do we want? Who do we want it from? And how do we want it delivered?
- Looking ahead to 2026, we must consider the sustainability and survival of SANITI. If SANITI is no longer there to champion student needs, what will studying at NMIT look like?
- Thank you to the Executive, Advisory Board and Staff. SANITI would like to take the opportunity to thank our sponsors and supporters in 2024, on behalf of the student body, and looks forward to working with them throughout 2025. SANITI's functionality relies on the relationships that the team has built with local and national businesses and organisations over the last 22 years.

Motion: That the President's Report be received and accepted.

Olivia Murray, Robbie McDonald

Carried

Appointment of Auditor

S Bailey said that an Auditor for 2025 was required to be appointed in order for the Association to continue to meet compliance requirements.

Motion: That NMA Nelson Marlborough Ltd are appointed as Auditors for 2025.

Ruben Holtham, Aaron Dickson

Carried

S Bailey ceded the Chair to P Warne

Election of Incoming Executives

- P Warne informed the meeting that six nominations had been received in the approved timeframe for the seven positions available. Meeting will accept one more nomination from the floor subject to the nominee meeting the criteria. One nomination was received and seconded for Robbie McDonald. P Warne stated the nominations were now closed.
- P Warne stated that any students interested in being on the Executive can speak to Scott Bailey after the meeting. Co-options is an option.
- P Warne stated that she would now open the meeting to give the candidates an opportunity to speak to their nominations for a maximum of two minutes. P Warne noted that Courtney Styles, Patu Noble, Shannon Hewitt and Hein Wait were not present at the meeting so Megan Riddell was asked to read their candidate information.
- The following candidates spoke to the meeting outlining their reasons for standing for the Executive: Olivia Murray, Shehan Perea and Robbie McDonald. The following candidate information was read to the meeting by M Riddell as they were unable to be in attendance: Courtney Styles; Patu Noble; Hein Wait. S Bailey spoke to Shannon Hewitt's nomination as he had worked with S Hewitt on the student voice project.

- P Warne stated that as there were seven candidates standing for seven positions, voting would take place by a show of hands. The meeting could vote for one of two options – to approve all seven candidates or vote no confidence in the candidates.
- P Warne asked the floor if they approve of all candidates, more than two thirds raised their hand.
- P Warne asked the floor if they had no confidence in the candidates to raise their hand, no hands were raised.

Motion: That the successful candidates be accepted as Executive members

Olivia Murray

Robbie McDonald

Patu Noble

Hein Wait

Courtney Styles

Shannon Hewitt

Shehan Perea

Chair

Carried

P Warne ceded the Chair to S Bailey who thanked everybody for attending the meeting.

General Business

No General Business

Closing karakia and karakia kai led by S Bailey

Meeting Closed 12.30pm

Signed _____

Dated _____