

SANITI

Student Association of the Nelson-Marlborough Institute of Technology Inc.

Minutes of Second General Meeting held 21 October 2025, Atrium – G Block, NMIT Nelson Campus

Meeting opened at 12.10pm.

Karakia/Welcome: Scott Bailey welcomed the students and thanked them for attending the meeting. S Bailey introduced the panel and Executive members in attendance at the meeting.

Present: Scott Bailey (Vice President), Alison Hart (Minute Secretary), Pauline Warne (Returning Officer) + 88 students as per attached register.

Apologies: Max Devon, Melissa Foskett, Patu Noble, Sadia Islam, Erin Colane

Chair Carried

Confirmation of Minutes

S Bailey tabled Minutes of the Second General Meeting on 22 October 2024. Minutes have been available to students for the last 12 months.

Motion: That the Minutes of SANITI Second General Meeting held on 22 October 2024 be accepted as true and correct.

Courtney Styles, Scott Bailey Carried

Matters Arising

Covered under later Agenda items

President's Report

S Bailey tabled the Vice President's report and stated that he would speak to the key points.

Association has had a blast providing independent advocacy and support, events, employment information, the programme representative system and international activities throughout 2025. This year has had an impact on us all, with the cost of living still high, changes to NMIT's structure, working just to make ends meet while still meeting study deadlines and expectations. I would personally like to say well done to everyone, and on behalf of the whole student body, thank you to the SANITI team for being there when we need them.

Operational Excellence

- SANITI 2025 survey showed 100% of students are aware of SANITI! There are high levels of satisfaction with all service delivery, and 97% of students are happy for SANITI to continue as their representative body.
- Continued regular and consistent support visits to Richmond campus, and a Blenheim staff member retained for students studying on Woodbourne and Marlborough campuses.
- Maintained the delivery of a full event schedule, providing a mixture of on-campus events and online activities, including orientation weeks, re-ori weeks, Matariki, 23rd Birthday celebration, online competitions and cultural events.
- Consistent engagement on social media, including increased reach on Instagram.
- Providing international activities in conjunction with NMIT for short-term and long-term international students.
- Visiting apprentice students, regularly dropping in on night and block courses to support.
- Service Level Agreements (SLA)- successful delivery of the NMIT and Ara SLAs.
- Relationships maintained with StudyLink Outreach Officer, Nelson Community Foodbank Trust, National Disabilities Student Association and community groups for the benefit of students.
- CSSF funding allocation has directly funded the service provision for students. Service provision has also been subsidised from approved Association savings to meet the needs of students. This includes additional staff hours.

Executive - Throughout 2025 our Executive has represented the growing student community. Thank you to our outgoing Executives. We look forward to seeing your future accomplishments. Thank you to Max Devon for her role as Association

President over the last three years and we wish her all the best for the future. To the whole Executive team, thank you for everything you do and your commitment to the Association throughout this year. You are all very much appreciated.

Executive excellences:

- Verbal submission on the Vocational Education and Training System amendments bill presented by Courtney Styles.
- Active membership within NMIT committees,
- Membership on:
 - NZQA Pastoral Care Code quality student advisory board
 - National Disabled Student Association (NDSA)
 - Tupu – TEC student and learner advisory committee
- Ongoing support and promotion of the Association's services.

SANITI Professional Advisory Board - An important group to also give thanks to is the SANITI Professional Advisory Board for being great mentors of the Executive and providing great guidance to the Association during this year. Thank you, Scott Tambisari, Jackie Britz, and Tony Gray.

2025 Strategic Plan - The Student Executive consulted on the Strategic Plan. Goals 1-4 have been retained and adapted based on the SANITI 2025 student statistical survey.

- Goal **one**: Social events to foster a strong integrated campus culture
- Goal **two**: Friendly independent advocacy and support for all students
- Goal **three**: Independent representation of the student voice and collaborative student engagement
- Goal **four**: Thriving, sustainable and future focused Student Association

The Association continues to work with NMIT to develop and deliver service provision in 2026. NMIT will be a standalone Institute on 1 January 2026, and the Association looks forward to working with the new entity for the benefit of students.

Good luck with your final assessments and exams. I look forward to joining you at Graduation 2026.

2025 Variation

Due to increased demand on services, an increase in staffing hours and an increase in annual leave liabilities, the Association is seeking additional funding to cover a potential shortfall.

Motion: That \$30,000 from savings is approved to cover additional staff hours and annual leave liabilities.

Bou Walters, Mikey Ching Carried

Motion: That the President’s Report be received and accepted.

Breeze Sonneland, Mikey Ching Carried

Constitutional Changes

S Bailey asked Scott Tambisari from the Advisory Board to speak to the proposed changes. S Tambisari stated that the Incorporated Societies Act was updated in 2022. All Incorporated Societies were required to comply with the new Act and register their Societies before 1 April 2025. S Tambisari stated that the amendments required to comply had been posted for students to review and signed off by the Association Solicitor.

Motion: That the Constitutional changes to comply with the Incorporated Societies Act 2022 are approved.

Son Nguyen, Kyle Koizumi Carried

Student Association Fees

S Bailey stated that under the SANITI Constitution there was provision for a membership fee to be charged. SLA funding and savings were expected to cover the cost of 2026 delivery and allow the Association to be accessible to all students.

Motion: That SANITI membership fees for 2026 are set at \$0.

Mikey Ching, Scott Bailey Carried

2026 Strategic Plan

S Bailey asked S Tambisari to speak to the plan and budget in more detail. S Tambisari stated that the Association had rolled over the objectives from 2025 as they still aligned with the priorities identified by students. The draft budget reflected the delivery costs of the Strategic and Operational Plan. S Tambisari stated that the Executive had expressed their concerns to NMIT regarding the 2026 CSSL consultation process.

- 2025 SANITI Survey – 70% of respondents stated they wished a joint decision-making process with NMIT for the CSSL.
- SANITI has a proven track record (22 years) of providing high quality services for students in a cost-effective way.
- 100% of CSSL funds received by SANITI are used for the delivery of the CSSL services. SANITI covers compliance costs from alternative income and Association savings.
- 2025 SANITI Survey – 97% of respondents stated they wished SANITI to continue to be the student representative body for NMIT students.
- Transparency – How do you want it to look? Do you want SANITI to be here for students, delivering student services in 2026 and beyond?

Motion: That the Strategic plan be accepted for 2026, subject to confirmation of SLA Schedules.

Mikey Ching, Bou Walters Carried

Budget for 2025

S Bailey tabled the budget for 2026 and asked Scott Tambisari to answer any questions.

- S Tambisari stated that the Strategic Plan needed to be read and tabled in conjunction with the Budget, as the plan could not be implemented without the resources.
- The 2026 Budget had been developed based on 2025 funding and actual expenditure to date. If there were any significant changes to the budget, these would be tabled at AGM in 2026.
- S Tambisari explained that the Association had investments, which would be used to supplement the income from the SLA. These funds provided security for students and NMIT in relation to contracts and ongoing service provision.
- S Tambisari stated that as discussed in the Presidents report, NMIT had indicated that the service provision was under review.
- S Tambisari stated that the budget was subject to resourcing from NMIT and Ara through the Service Level Agreements.

Motion: That the Budget for 2026 is accepted, subject to confirmation of SLA funding.

Mikey Ching, Bou Walters Carried

Chair ceded to P Warne - Returning Officer

Election of Incoming Executives

- P Warne stated that there are four positions available on the Executive and that two nominations have been received by the Association from Melissa Foskett and Erin Colane.
- P Warne stated as there were still two available positions and she would accept nominations from the floor.
- Two further nominations were received from the floor: Bou Walter (Sports and Recreation) and Monique Ferriera (Masters in Applied Management).

Motion: That nominations for the 2026 Executive were now closed.

Chair Carried

- P Warne stated that she would now open the meeting to give the candidates an opportunity to speak to their nomination.
- M Foskett and E Colane were not available to attend the meeting. S Bailey read their candidate information to the meeting.
- B Walter and M Ferriera spoke to the meeting.
- P Warne stated that the meeting could either vote for the four candidates or no confidence.
- P Warne stated as there were four candidates standing for four positions, voting could take place by a 'show of hands'.
- Meeting elected by 'show of the hands' that the four candidates were accepted as 2026 Executive members.

Motion: That Melissa Foskett, Erin Colane, Bou Walters and Monique Ferriera be accepted as 2026 Executive members.
Chair Carried

Chair ceded to Scott Bailey

General Business

S Bailey congratulated the new Executive members and thanked the meeting for taking the time to attend. S Bailey wished everyone the best of luck for end of year assignments and exams, and looked forward to seeing the 2026 graduands at the Nelson ceremony and after-function.

Meeting Closed 12.40pm

Signed _____

Dated _____