

SANITI Executive Meeting 18 June (L112, NMIT Nelson Campus)

Meeting Opened: 3.45pm

Present: Scott Bailey (Acting Chair/Vice President), Alison Hart (Minutes Secretary/non-voting), Scott Tambisari (Advisory Board/non-voting), Shehan Perera, Robbie McDonald, Sadia Islam, Courtney Styles, Hein Wait (Zoom)

Apologies: Max Devon, Olivia Murray, Patu Noble, Hein Wait (access to Zoom link was limited)

Absent: Shannon Hewitt

Chair

Carried

Karakia

S Bailey started the meeting with a Karakia.

Confirmation of Minutes

Minutes from the Executive meetings held on 7 May 2025, and the Special Executive meeting held on 12 June 2025 were tabled for approval.

Motion: That the Minutes of the Executive meeting held on 7 May 2025 be approved as a true and accurate record.

S Islam, C Styles

Carried

Motion: That the Minutes of the Special Executive meeting held on 12 June 2025 be approved as a true and accurate record.

R McDonald, C Styles

Carried

Matters Arising from the Minutes

- Executive Director – S Bailey stated that Olivia Hall and Nicole Akuhata would be joining the meeting at 4.30pm. Executive discussed the key issues they would like to cover with O Hall and N Akuhata.
- Printer – Association accepted a quote from the Copier Company. Changeover took place on 27 May 2025.
- Student Hui – S Bailey led a discussion with the Executive. Discussion included a petition, wording for the petition to be drafted and sent out to the Executive for feedback. Sub-committee to meet and discuss other options. Executive discussed a sub-committee meeting being held on a Wednesday evening due to placement commitments. S Bailey to confirm a date and send out a calendar invitation.
- Marlborough Feedback – A Hart acknowledged the concerns raised and stated that SANITI was subsidising the Association Marlborough support services from savings so that there was a staff member on the ground for students. Association had looked at reducing the staffing hours for 2025 but with increase demand for the service this had not been an option. There had been a reduction in NMIT support staff on Marlborough in 2025 and these concerns had been raised with NMIT. NMIT had increased online support options for Marlborough students.
- Academic Committee – Next meeting scheduled for 10 July 2025. R McDonald to attend as student representative with an advocate in a supporting role.
- Mihi Whakatau – Nelson mihi scheduled for 14 July 2025, Marlborough mihi scheduled for 17 July 2025. R McDonald to welcome students on behalf of the Association.
- Student Executive – Promotion for co-option and October election. Executive to promote to individual cohorts.

Management and Financial Reports

The following financial statements were tabled in conjunction with the Management report. Account transactions – 2.05.2025 to 16.06.2025 and Profit v Loss – Jan - May 2025 – actuals.

NMIT – SANITI - Service Level Agreement - Association has been advised that the SANITI office will be relocated to L Block starting in the 2nd week of the semester break.

Ara – SANITI - Service Level Agreement - Delivery of additional service provision is going well.

Strategic Goal One – Fun Social Events and Strong Campus Culture

- Nelson/Richmond Campuses – Association ran: Donuts on 12 May (N); Donuts on 13 May (R); Curry on 21 May (R); Hot drink and Muffin on 27 May (N), Kumara Soup on 17 June, and a Pink Shirt Day and Pride online competition in conjunction with NMIT and Te Puna Manaaki for all students. Planning is underway for Re-orientation. Next scheduled event is on 14 July (N).
- Marlborough/Woodbourne Campuses – Association ran: Donuts on 14 May (M); Donuts on 15 May (W), and a Pink Shirt Day and Pride online competition in conjunction with NMIT and Te Puna Manaaki for all students. Planning is underway for Re-orientation. Next scheduled event is on 18 June (M).
- International Activity Schedule – Association ran a day trip to St Arnaud on 14 June, with no signups from Marlborough, 2 vans of international students left Nelson campus on Saturday morning. Weather was perfect, students created memories they will remember for a lifetime and students enjoyed the walk through the thick bush.

Strategic Goal Two – Friendly Independent Support, Advocacy and Employment Services

- Advocacies – Association independent support and advocacy service main areas of support have been hardship, administration issues, academic progression, stress and mental health. Association continues to work with the StudyLink Outreach Officer. Association is actively supporting students to work with tutors and Programme Leads/Curriculum Managers to address their immediate concerns.
- Programme Representative System – Association ran five meetings on 13, 14 and 15 May. Nicole Akuhata has communicated a change to responding to feedback. Association is collating feedback into two spreadsheets (academic and services). Academic feedback is going directly to CAM's, service feedback is going directly to Learner Success for actioning.
- NMIT meeting schedule – Association attended: Academic and Quality on 27 May; Academic Committee on 12 June, Health, Safety and Wellbeing on 11 June. In addition to these meetings the Association has met with the Director of Māori and Student Success, CAM's and academic staff in relation to the SLA and independent advocacy service delivery.
- Employment Information – Association continues to identify employment opportunities, post job listings fortnightly, optimise student cover letters and CVs, and build relationships with the business community for the benefit of students. We have connected with a new employment agency from Christchurch that has an office Nelson and is looking to expand their business.
- Apprentice night and block courses – Mechanical Engineering block courses (N) visited on 12 May. Carpentry block course (R) visited on 13 May and 11 June. Automotive block course (N) visited on 19 May.

Strategic Goal Three – Independent Representation of the student Voice and Student Engagement

- Executive – Meeting held on 20 March, 24 April (Special), 7 May, 12 June (Special). Next meeting scheduled for 18 June 2025.
- Student Voice – Student info hui held on 28 May. Actions identified by students.

Strategic Goal Four – Sustainability, Survival, and Transition of the Student Association

- Te Pūkenga – Currently awaiting a further update and advice from the Minister of Vocational Education regarding the transitional arrangements for Polytechnic's.
- TEC – Kōti Tupu met in on 11 June 2025. M Devon attended. M Devon to provide an update as part of handover process. Piggy back arrangements to be put in place once replacement representative has been confirmed. New representative needs to be a currently enrolled student in 2026.

Other

- Ara – Alison Hart visited the team in Christchurch on 19-20 May 2025.
- Community and Whānau meeting – Association attended 11 June.

- Grants – Association grant applications for Pub Charity and Nelson City Council Investment Fund have been declined due to the funds being oversubscribed . Association is completing applications for Good in the Hood (Z Energy) in both Nelson, Richmond and Marlborough regions for a share of \$5,000 from each service station, funding allocation depending on votes in-store. Mainland Foundation funding for hardship applied for \$35,000. Marlborough District Council Community Grant applying for \$5,000 towards operational costs.
- Community Grants – Hardship grants supplied by New Zealand Police and Te Piki Oranga have been selected and the successful applicants have been notified.
- Nelson Community Foodbank – Association attended the board meeting on 26 May. Next scheduled meeting on 23 June.

Motion: That the Management Report and financial reports are accepted.

C Styles, R McDonald

Carried

Correspondence

No correspondence tabled

General Business

General business

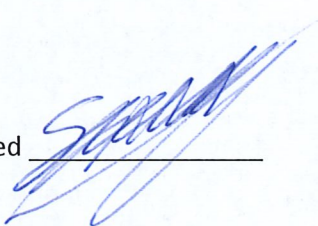
4.30pm NMIT Olivia Hall and Nicole Akuhata joined the meeting.
5.00pm R McDonald left meeting due to work commitments

Closing karakia

**Next Executive meeting scheduled for Wednesday 6 August 2025
@ 3pm**

Meeting closed at .5.45pm

Signed



Date

6-8-25

Action List

No.	Action	Responsibility	Date
1.	Association to review other organisations policies including electronic systems.	Executive with the assistance from the General Manager. Ongoing	▪ Policies would continue to be reviewed, and provision put in place for them to be uploaded onto the website.
2.	Student Groups	Executive/General Manager	▪ Association working with Learner Services to support the existing initiatives and promote the establishment of new groups. Ongoing.
3.	Rainbow Tick	General Manager	▪ Identify requirements ▪ Develop a plan to achieve Rainbow Tick.
4.	Student Voice	Executive/Scott Tambisari	▪ Develop a plan for 2025 that includes CSSF joint decision-making process for 2026. ▪ Identify action points and key dates.
5.	Student Hui sub-committee	Vice President	▪ Identify a Wednesday meeting date for the sub-committee to meet starting at 5pm.
6.	NMIT Executive Director meeting with the Executive	Vice President/Executive	▪ Meetings attended – 7/05/2025 & 18/06/2025 ▪ Meeting to be confirmed – 6 August 2025 ▪ Meeting to be confirmed – 12 November 2025
7.	NMIT Committees – Student Representatives	Executive	▪ Confirm committees requiring student representative. ▪ Confirm student representatives for each committee identified.
8.	Student Focus Groups – process	Executive	▪ Identify and draft process for student focus group meetings. Draft to be provided to NMIT.
9.	TEC Learner Leadership Committee	President	▪ M Devon to feedback to next meeting
10.	Feedback from Marlborough students	Executive/General Manager	▪ General Manager to follow-up again with Nicole Akuhata
11.	Sustainability of Association	General Manager /Advisory Board	▪ Develop a plan for implementation including costings.
12.	Succession Planning for Presidents position	Executive/Jackie Britz	▪ Resolution for an appointment sub-committee to be established to be included in the Agenda for 6 August meeting.
13.	Community Grants	General Manager/Executive	▪ Identify and apply for appropriate grants. Grant applications and outcomes to be included in the Management reports.