

SANITI Executive Meeting 20 March 2025 (Kōwhai Lounge, N Block)

Meeting Opened: 3.10pm

Present: Max Devon (President), Scott Bailey (Vice President), Alison Hart (Minutes Secretary/non-voting), Scott Tambisari (Advisory Board/non-voting), Olivia Murray, Patu Noble, Sadia Islam, Courtney Styles

Apologise: No apologies received

Karakia

M Devon started the meeting with a karakia.

Confirmation of Minutes

- M Devon tabled Minutes of 5 December and 16 December 2024 meetings.

Motion: That the Minutes of the Executive meeting held on 5 December 2024 to be approved as a true and accurate record.

O Murray, C Styles Carried

Motion: That the Minutes of the Special Executive meeting held on 16 December to be approved as a true and accurate record.

O Murray, S Bailey Carried

Matters Arising from the Minutes

- Association Policies - Complaints Policy and Procedure. Reviewed and sent out to the Executive for approval. A Hart recommended that the policy and procedure be reviewed again in 12 months' time.

Motion: That the SANITI Complaints Policy and Procedure are approved.

P Noble, S Bailey Carried

- Rainbow Tick – Training still to be confirmed.
- Compulsory Student Services Fee (CSSF) – TEC outcome of compliance query.
- Succession and continuity planning – Executive nominations currently open and being promoted on social media.
- Audit – Association accounts have been drafted and are now with the auditor.
- Student Voice – Meeting scheduled for 20 March 2025.
- NMIT Committee – Research and Ethics Committee – Executive wished to thank Gen Redwood for offering to continue as the student representative on this committee.

President Reports

M Devon stated that due to the amount of material that needed to be covered under the confidential section she would not be tabling a report at this meeting.

Management and Financial Reports

Financials tabled in conjunction with the report:

Transactions – 1.01.2025 to 18.03.2025; Profit v Loss – Jan – February 2025 (actuals).

NMIT – SANITI - Service Level Agreement - Reporting for 2024 has been completed. CSSF reporting for Te Pūkenga has been submitted. 2025 SLA has not been signed. Significant reductions have been proposed by NMIT. Association questioned compliance with the CSSF process with TEC. Association received an outcome letter from TEC on 14 March 2025. NMIT also received a letter from TEC and have stated that they are currently seeking advice. 2024 SLA conditions terms and conditions are currently being applied in the interim.

Ara – SANITI - Service Level Agreement - Reporting for 2024 has been completed. 2025 SLA has been signed with funding for an additional .5FTE to deliver independent advocacy, programme representative training and support. Association would like to welcome Ruby Heaton who started on 10 March 2025.

Strategic Goal One – Fun Social Events and Strong Campus Culture

- Nelson/Richmond – Association ran a successful orientation over all campuses with: Burgers on 17 Feb (N); Hot Dogs on 18 Feb (N); Sundaes on 24 Feb (N); Nachos on 25 Feb (R).
- Marlborough/Woodbourne Campuses – Association ran: Burgers on 20 Feb (M); Burgers on 26 Feb (W); Sundaes on 19 March (M).
- International Event Schedule – Association ran the Hot Spots tour for 29 new students on 27 February. We showed off the Maitai river, Cathedral, and Miyuza Gardens and topped it off with fish & chips on Tahunanui beach. International Social dinner scheduled for 27 March 2025.

Strategic Goal Two – Friendly Independent Support, Advocacy and Employment Services

- Advocacies – Association independent support and advocacy service was run off its feet with StudyLink applications, hardship due to payment delays, administration and academic issues. Association has also been working with the StudyLink Outreach Officer to reduce processing times. Association has been supporting students to work with tutors and Programme Leads/Curriculum Managers to address their immediate concerns. Feedback from the parties involved has been that this process is working well.
- Programme Representative System – Association ran the first five programme rep meetings for 2025 over 11, 12 and 13 March on each campus and online via Zoom. Feedback has now been collated, sent to the NMIT Executive Director of Māori and Learner Success, Nicole Akuhata and programme specific issues followed up through the advocacy service.
- NMIT meeting schedule – Association attended: Academic and Quality on 4 March 2025 and Health, Safety and Wellbeing meeting on 17 March 2025. During this period, the Association has met with other NMIT staff in relation to the independent support and advocacy service. Representation on NMIT Committees still to be finalized in conjunction with the 2025 SLA.
- Employment Information – Association continues to identify employment opportunities, post job listings fortnightly, and build relationships with the business community for the benefit of students. The service has had an influx of students wanting their job specific CV's and cover letters reviewed for feedback and suggested changes.
- Apprentice night and block courses – Association will be visiting apprentices' night and block courses throughout 2025. Mechanical Engineering block courses (Nelson) were visited on 18 February and 3 March. Carpentry block course (Richmond) visited on 11 March. Automotive block course (Nelson) was visited on 10 March.

Strategic Goal Three – Independent Representation of the student Voice and Student Engagement

Covered under President's report.

- Executive – Executive updated forum held on 13 February.2025. M Devon spoke to Executive members who were unable to attend. Next meeting scheduled for 20 March 2025
- Executive resignations – Association farewells Chamila Jayawickrame (study pressure) and Samara Barker (personal circumstances and study pressure).

Strategic Goal Four – Sustainability, Survival, and Transition of the Student Association

- Te Pūkenga – There has been no further update from government.
- TEC – Covered under 'Matters Arising'.
- Official Information Act (OIA) – Executive OIA requests have been submitted to TEC and Te Pūkenga relating to CSSF process from 1 January 2024 to 28 February 2025.

Other

- Nelson Community Foodbank – Association attended the Ngā Ringa Toha online hui on 18 March 2025. Facilitated discussion about the food network in the top of the south, collaboration and the establishment of a 'Social Supermarket'.

- Fuji Xero – Association met with a Fuji Xero representative on 19 March 2025. Current photocopier is at the end of its life and needs to be recalled. Association has asked Fuji Xero to provide a contract that can be discussed by the Executive. Fuji Xero has offered to photocopy booklets for the Association under their sponsorship programme moving forward.

Motion: That the Management Report and financial reports are accepted.

S Bailey, P Noble

Carried

Correspondence

1. TEC - Outcome of CSSF compliance query received 14 March 2025

General Business

- Student Focus Groups – Association to draft a process for focus groups with student input. Executive stated that having a safe format that supported low level resolutions was a priority but asked that the discussion be moved to the next meeting's Agenda due to time constraints.

Confidential Section

M Devon stated that due to the confidential nature of the remaining Agenda items the meeting would move into to 'Committee of a Whole'.

Motion: That the meeting move into 'Committee of the Whole', under Schedule 2, section 7 of the SANITI Constitution.

Chair

Carried

Motion: That the meeting move out of 'Committee of the Whole', under Schedule 2, section 7 of the SANITI Constitution.

Chair

Carried

Motion: That the Executive present information about CSSF and NMIT's proposed 2025 SLA with SANITI at the student voice forum and obtain feedback from the student body.

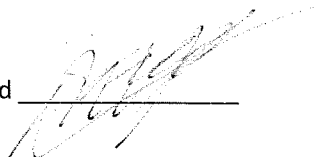
Closing karakia

Next Executive meeting scheduled for Wednesday 7 May 2025

Time to be confirmed based on Executive availability

Meeting closed at 4.50pm

Signed



Date 7-5-25

