

SANITI Executive Meeting 6 August 2025 (L211), NMIT Nelson Campus)

Meeting Opened: 5.15pm

Present: Scott Bailey (Acting Chair/Vice President), Alison Hart (Minutes Secretary/non-voting), Scott Tambisari (Advisory Board/non-voting), Shehan Perera, Shannon Hewitt, Sadia Islam, Patu Noble, Liam Henderson, Trent Matika (Present/non-voting)

Apologies: Max Devon, Olivia Murray, Robbie McDonald, Courtney Styles

Chair

Carried

Karakia

S Bailey started the meeting with a karakia and T Matika blessed the kai.

Co-option of Executive Member

Hein Wait, Marlborough Executive member has completed the Certificate in Aeronautical Engineering at Level 3 and was not returning to study Level 4. Liam Henderson started in January 2025 on the Certificate of Aeronautical Engineering and had agreed to be co-opted onto the Executive until SGM in October 2025, so that Marlborough would retain representation. L Henderson introduced himself to the Executive.

Motion: That Liam Henderson be co-opted onto the Student Executive until SGM in October 2025 under section 10.2 of the SANITI Constitution.

S Bailey, P Noble

Carried

Confirmation of Minutes

Minutes from the Executive meeting held on 18 June 2025 were tabled for approval.

Motion: That the Minutes of the Executive meeting held on 18 June 2025 be approved as a true and accurate record.

Scott Bailey, S Islam

Carried

Matters Arising from the Minutes

- SANITI 23rd Birthday – Nelson – Rescheduled to Monday 25 August due to staff leave and Executive study commitments.
- Student Hui – S Bailey and S Tambisari stated that a date had not been confirmed for the next hui.
- Marlborough Feedback – Feedback had been provided by the Association. Base Woodbourne students have requested a breakdown of their fees from NMIT.
- Academic Committee – Next meeting scheduled for 2 August. Executive asked to check their availability and get back to A Hart.
- President Appointment Subcommittee – Resolution needed for an appointment committee to be established.

Motion: That a President Appointment Subcommittee is formed under Schedule 3, section 2 of the SANITI Constitution.

Scott Bailey, S Islam

Carried

- Student Executive – Promotion for co-option and October election. Executive to promote to individual cohorts.

Management and Financial Reports

The following financial statements were tabled in conjunction with the Management report. Account transactions – 7.06.2025 to 31.06.2025 and Profit v Loss – Jan – June 2025 (actuals); Jan – December (projected).

NMIT – SANITI - Service Level Agreement - SANITI office was relocated to L Block on 9 July. Window signage was installed on 24 July 2025. Currently seeking feedback from students on whether any additional signage or access points are needed.

Strategic Goal One – Fun Social Events and Strong Campus Culture

- Nelson/Richmond Campuses – Association supported the celebration for the Kaitiaki Whenua students on 19 June. Association ran a successful Re-Orientation event schedule on Nelson and Richmond campuses delivering: Curry on 14 July (N); Hot drinks/cookie on 15 July (N); Hotdogs on 16 July (R) and Wedges on 21 July (N). Next event is scheduled for 3 September (N). Association also supported the Ira Āniwaniwa forum on 24 July and welcome for the new international students on 30 July 2025.
- Marlborough/Woodbourne Campuses – Association ran: Soup on 18 June (M). Association ran a successful Re-Orientation events schedule on Blenheim and Base Woodbourne campuses delivering: Nachos on 17 July (M) and Pancakes on 22 July (W). Next event is scheduled for 13 August (M).
- International Activity Schedule – Association rescheduled the Hotspots tour date as the new MAM international students could not attend activities on a Thursday due to their class timetable. With a heavy rain warning issued for Tuesday 29 July, the Hotspots tour and dinner was finally delivered on 30 July 2025. Next scheduled is Brook Waimārama Sanctuary on 30 August.

Strategic Goal Two – Friendly Independent Support, Advocacy and Employment Services

- Advocacies – Association independent support and advocacy service main areas of support continue to be hardship, academic progression, stress and mental health. There have been challenges with the new 900 level courses on the MAM qualification, which are being addressed by the advocates. There are also a large number of students out on placements this term, which come with their own challenges.
- Programme Representative System – Association is currently running trainings for the programme reps that started in 2nd semester. Training was delivered on 29 and 31 July in Nelson and on 30 July in Richmond. Training will be held for new Marlborough programme reps in conjunction with their next meeting. Richmond, horticulture and construction night courses were visited on 30 July. Term 3 rep meetings are scheduled for: 5 August (Richmond and Zoom); 6 August (Base Woodbourne and Blenheim); 7 August (Nelson). Association will be running an online prog rep promotion for a pizza shout starting on 31 July.
- NMIT meeting schedule – Association attended: Academic and Quality on 24 June; Academic Committee on 10 July; Learner Services on 1 July. In addition to these meetings, the Association has met with CAM's and academic staff in relation to SLA and independent advocacy service delivery.
- Employment Information – Association continues to identify employment opportunities, post job listings weekly, optimise student cover letters and CVs, and build relationships with the business community for the benefit of students. Industry specific employment seminars were held for BN3 students on 24 June and AVT students on 1 July 2025.
- Apprentice night and block courses – Mechanical Engineering block courses (N) visited on 7 July and 22 July. Carpentry block course (R) did not hold any during this time. Automotive block course (N) visited on 23 June, 7 July and 4 August.

Strategic Goal Three – Independent Representation of the Student Voice and Student Engagement

- Executive – Meeting held on 20 March, 24 April (Special), 7 May, 12 June (Special) and 18 June. Next meeting scheduled for 3 September 2025.
- Student Voice – Student info hui series has been cancelled. Focus is currently on sourcing testimonials and creating short supporting videos. Please let S Tambisari know if you are available to help out in any way.

Strategic Goal Four – Sustainability, Survival, and Transition of the Student Association

- Te Pūkenga – Vocational Education Minister, Penny Simmonds announced on 14 July 2025 that 10 Institute of Technology and Polytechnics (ITPs) would be gaining stand-alone status from 1 January 2026. NMIT and Ara were included in these 10 ITP's. Establishment boards are to be put in place to assist the ITP's to put the new structures in place. The Minister has yet to announce the make-up on these boards or provide a Terms of Reference for them. This announcement was expected by the end of July 2025.
- TEC – Association needs to confirm who will be the new representative on Kōti Tupu and put the piggyback arrangements in place. New representative needs to be a currently enrolled student in 2026.

- SANITI Constitution – Constitution needs to be updated to align with the new Incorporated Societies Act and approved at SGM scheduled for 21 October 2025.

Other

- Office relocation – Association office relocation has been completed. The new office space was blessed by Harvey Ruru on 11 July, ready for the team to assist students for the start of 2nd semester.
- Ara – A Hart will visit the team in Christchurch on 11-13 August and meet Ara contract staff.
- Community and Whānau meeting – Association attended Ngā Ringa Toha (food network for the region) on 23 July.
- Nelson Community Foodbank Trust – Association attended a meeting on 25 August. 2024/2025 Annual Accounts and Performance Report were approved at the meeting and will now be unloaded on to the Charities Register.
- Grants – Association continues to apply for grants, however due to a reduction in government funding for NGO's there is real pressure on community grants and to date the Association has been unsuccessful due to grants being significantly over-subscribed.
- Nelson Tasman Trust – Association applied on 31 July 2025 for \$3,000 for student hardship.
- Lion Foundation – Association to submit an application on 7 August 2025 for \$35,000 for student hardship.

Motion: That SANITI applies for \$35,000 from the Lions Foundation for student hardship.

S Islam, S Bailey Carried

Motion: That the Management Report and financial reports are accepted.

S Bailey, P Noble

Carried

Correspondence

No correspondence tabled

General Business

No general business

5.55pm NMIT Olivia Hall and Nicole Akuhata joined the meeting.
 6.10pm P Noble left the meeting.
 6.45pm L Henderson, NMIT Olivia Hall and Nicole Akuhata left the meeting

osing karakia - Led by T Matika

**Next Executive meeting scheduled for Wednesday 3 September 2025
 @ 5pm**

Meeting closed at 6.55pm

Signed



Date

12/11/25