

## SANITI

Student Association of the Nelson-Marlborough Institute of Technology Inc.

### Minutes of Second General Meeting held 18 October 2022, Kōwhai Lounge, NMIT Nelson Campus

Meeting opened at 12.10pm.

**Welcome:** Max Devon welcomed the students and thanked them for attending the meeting.

**Present:** Max Devon (Acting President), Alison Hart (Minute Secretary), Barry Signal (Auditor/Returning Officer), others as per attached register.

**Apologies:** Daniel Hall

Chair Carried

#### **Confirmation of Minutes**

Max Devon tabled Minutes of the Second General Meeting on 27 October 2021. Minutes have been available to students for the last 12 months.

**Motion:** That the Minutes of SANITI SGM held on 27 October 2021 be accepted as true and correct.

F Shulz, H Duncan Carried

#### **Matters Arising**

Covered under later Agenda items

#### **President's Report**

The SANITI team would once again say congratulations to the student body who survived to this point in the year. Once again 2022 has provided plenty of challenges for and it is a real achievement to be here in term four, with approximately six weeks of study to go for the year.

Although COVID-19 restrictions and lockdowns are more of a distant memory now, that wasn't the case at the start of the year, followed up by natural disasters and a growing cost-of-living crisis. Being a student is no easy task at the moment but, for all the pressure being piled onto students, we are seeing a rise in resilience, adaptability, and somewhat pride in being able to tackle challenges head-on. It feels like we are coming through the storm and seeing the clear sunny skies ahead.

#### **Operational Staff**

Celebrating 20 years of SANITI. SANITI was registered as an Incorporated Society in August 2002 and is proud to operate as an independent/student owned body delivering representation and support services to NMIT students for the last 20 years.

SANITI staff have once again done an amazing job in 2022, embracing flexibility and adaptability to keep up with the ever-changing face of the modern workplace. The team have continued to work in the background to deliver awesome service to the student body. A huge thank you to Alison Hart, for keeping the association team on the straight and narrow. Thank you to the supporting staff Alyssa Watson, Duncan Dunbar, Ashleigh McNeilly, Jaycob Brown, Josiah O'Connell, Jess Donaldson and Angela Christieson who have worked for the Association throughout this year

## Operational Excellences

- Continued independent support for students in 2022, through COVID-19 isolations, floods and a cost-of-living crisis
- Playing a key role in the final processing and distribution of HAFL funding in conjunction with NMIT Te Pūkenga
- Re-launching of the SANITI hardship fund to bridge the gap that HALF fund had left
- Providing additional support for students effected by COVID-19 and the floods in the Nelson/Tasman and Marlborough regions
- Increased involvement and services to Richmond, Base Woodbourne and Blenheim campuses
- Delivery of full event schedule, with a mixture of on campus events and online activities including O-week, Re-O-week, Matariki, 20<sup>th</sup> Birthday celebrations, Māori language week and mental health wellbeing week
- Increased followers on social media and participation with online activities
- International activities opening to domestic students in conjunction with the International Wellbeing Fund (IWF)
- Strong and consistent independent support and advocacy services with increased student satisfaction from 2022 survey
- 98% awareness of SANITI in the 2022 annual survey
- Increased satisfaction rate across all SANITI services in the 2022 annual survey
- Successful delivery of the 2022 NMIT/Te Pūkenga Service Level Agreement (SLA)
- Successful delivery of the 2022 Ara/Te Pūkenga SLA delivering an independent support and advocacy service to Ara students

## Executive

In 2022 SANITI had a new team of Executives who have continually been engaged with our operations this year. Thank you to Shinn Krammer who stepped down from the President's position in July 2022, after 18 months in the position. Thank you to all the Executive members who have remained actively involved in the governance of SANITI and have acted as student representatives on NMIT committees in another challenging year. A big thank you to Max Devon who was elected to the Vice President position and has been Acting Student President since July 2022.

### Executive Excellences

- Quality engagement with Ministry of Education (MoE) and Te Pūkenga throughout the year
- Presence on several NMIT committees, Academic committee, Learning and Teaching, Health, Safety and Wellbeing Committee, Ethics Committee, and Industry Advisory Boards (IAB)

An important group to also give thanks to is the SANITI Professional Advisory Group. Thank you, Jackie Britz, Scott Tambisari, and Tony Gray, for being great mentors and providing great guidance to the Association during 2022.

## 2023 Strategic Plan

The Student Executive consulted on the Strategic Plan, with the support of the SANITI team. Goals 1-4 have been developed and adapted based on the 2022 SANITI student surveys, and will retain the same headings: Goals as per

- Goal one: Fun social events and strong integrated campus culture
- Goal two: Friendly independent support, advocacy and employment services for students
- Goal three: Independent representation of the student voice and collaborative student engagement through effective communication
- Goal four: Sustainability, survival and transition of the Student Association

The 2023 Strategic Plan has had to take into consideration the exciting changes with Te Pūkenga formation, as well as student feedback and will continue to be developed as things change to ensure the continuity of quality independent representation and services for students.

#### General Discussion

Association in addition to the annual budget is requesting approval for:

- Computer expenses – Association has been maintaining older equipment that needs to be replaced and updated to ensure continuity of service delivery into 2023.

**Motion:** That a further \$2,000 + GST is approved for the 2022 Computer expenses budget line item to cover additional expenses.

F Schulz, S Bailey Carried

NZUSA membership – Executive have discussed the value of New Zealand Union of Student Association (NZUSA) membership for 2023 for students. Recommendation is to approve funds for 2023 membership, subject to further discussion with NZUSA in 2022 showing clear value to NMIT/Te Pūkenga students.

**Motion:** That SANITI is a member of NZUSA for 2023. Membership fee of \$10,000 + GST is paid from Association savings subject to confirmation of value for NMIT students.

H Duncan, R Prak Carried

Alright! The best with the last month of the academic year! Make sure you look out for the team with their exam support freebies, which include hot beverages, chocolate and fruit. See you at graduation or on your return to study next year. Feel free to pop by the office or contact us online if you need a chat.

**Motion:** That the President's Report be received and accepted.

H Duncan, F Schulz Carried

#### 2023 Strategic Plan

M Devon tabled the Strategic Plan for 2023 and explained that the document was based on the priorities identified through the Association and in the annual 2021 survey.

Association has four strategic goals for 2023

- ❖ Fun social events and strong integrated campus culture
- ❖ Friendly independent support, advocacy and employment services for students
- ❖ Independent representation of the student voice and collaborative student engagement through effective communication
- ❖ Sustainability, Survival, and Transition of the Student Association

M Devon stated that the Strategic Plan was subject to the Service Level Agreement with NMIT, which provided funding for Goal 1 and Goal 2.

**Motion:** That the Strategic plan be accepted for 2023 is accepted subject to confirmation of SLA Schedules.

S Bailey, F Schulz Carried

#### Budget for 2023

M Devon tabled the budget for 2023 and asked A Hart to answer any questions.

- A Hart stated that the Strategic Plan needed to be read and tabled in conjunction with the Budget, as the plan could not be implemented without the resources.
- The 2023 Budget had been developed based on 2022 funding and actual expenditure to date. If there were any significant changes to the budget these would be tabled at AGM in 2023.
- A Hart explained that the Association had investments, which would be used to supplement the income from the SLA. These funds provided security for students and NMIT in relation to contracts and ongoing service provision.
- A Hart stated that the budget was subject to resourcing from NMIT and Ara through the Service Level Agreements.

**Motion:** That the Budget for 2023 is accepted subject to confirmation of SLA funding.

F Schulz, H Duncan Carried

### Constitutional Changes

That any reference to NMIT is amended to read Te Pūkenga/NMIT to recognise the change in legal identity to 'Te Pūkenga trading as NMIT'.

**Motion:** That the Constitutional changes be accepted.

L Robinson, F Schulz Carried

Chair ceded to B Signal - Returning Officer

### Election of Incoming Executives

- B Signal stated that there four positions available on the Executive and that two nominations had been received by the Association.
- B Signal stated that as there was still two position available, nominations would be open to the floor, subject to eligibility criteria being met.
- One further nomination was received from the floor. Scott Bailey, moved by M Devon and H Duncan.

**Motion:** That nominations for the 2023 Executive were now closed.

Chair Carried

- B Signal stated that he would now open the meeting to give the candidate an opportunity to speak to their nomination. M Devon spoke to Israel Bowring's nomination as he was unable to attend the meeting. Lauren Robinson and Scott Bailey spoke to the meeting.
- B Signal stated as there were three candidates standing for four position the voting could take place by a show of hands.
- B Signal stated that the meeting could either vote for one candidate or no confidence.
- Meeting voted by show of hand.

**Motion:** That the successful candidate, Lauren Robinson, Israel Bowring and Scott Bailey be accepted as 2023 Executive member.


Chair Carried

Chair ceded to M Devon.

M Devon thanked the meeting for taking the time to attend and wished everyone the best of luck for end of year assignments and exams.

Meeting Closed 12.30pm

Signed

  
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Dated

  
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