

**SANITI**

# TWENTY 24

*Strategic & Operational Plan*

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*Student Association Nelson-Marlborough Institute of Technology Inc*







# INTRODUCTION FROM THE STUDENT EXECUTIVE

The Executive of SANITI is pleased to present the Association's Strategic Plan for 2024.

SANITI is the Student Association of the Nelson Marlborough Institute of Technology. SANITI was first registered as an incorporated society in 2002, and is governed by an Executive comprising of elected student representatives and an appointed President. The day-to-day operations of SANITI are managed by a team of salaried staff.

The plan has been prepared to help shape the future of the Association and to guide the actions and the activities of SANITI. When drafting the plan, the Executive sought both formal and informal feedback and input from students about the services and support that SANITI might offer while also taking into consideration the current environment. Another significant consideration was the provisions and the conditions of the Service Level Agreement (SLA) which the Association has with NMIT | Te Pūkenga.

The plan is a 'live' document which will be subject to on-going reviews and when relevant and appropriate, modifications when relevant.

The Executive

October, 2023

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## ABOUT SANITI

SANITI is owned and governed by its student members.

SANITI was established and registered in 2002 and is a not-for-profit, registered charity set up to help students with any issues they have relating to studying at NMIT | Te Pūkenga, and being a student. Our main purpose is to provide support, advocacy, representation and other services to all students of NMIT | Te Pūkenga.

SANITI celebrated our 21st birthday in August 2023, and we look forward to continuing to provide independent support

# 2024 SANITI ROAD MAP

## VISION

SANITI's vision is for the Association to be recognised and respected as the most responsive and responsible provider of support services for tertiary students in New Zealand.

## MISSION

SANITI's mission is to provide independent support, advocacy, representation and other services to students who are enrolled at the Nelson Marlborough subsidiary of Te Pūkenga.

SANITI is governed by students and exists for the benefit of all students.

### STRATEGIC GOAL ONE

Fun social events and strong integrated student culture

### STRATEGIC GOAL TWO

Friendly independent support, advocacy and employment services for students

### STRATEGIC GOAL THREE

Independent representation of the student voice and collaborative student engagement through effective communication

**STRATEGIC GOAL FOUR** Sustainability, Survival, and Transition of the Student Association

# HOW WE ACHIEVE OUR GOALS

## VALUES

**INCLUSIVITY** - embrace and accept diversity

**APPROACHABLE** - be respectful, kind and enthusiastic

**INTEGRITY** - maintain professionalism and honesty

**TEAMWORK** - foster care and collaboration

**TREATY** - respect our nation's history and culture  
**ACKNOWLEDGEMENT**

## QUALITY PEOPLE

**DEVELOPMENT** – we develop leaders through staff professional development and executive / governance training

**KNOWLEDGE** – we have strong institutional knowledge

**RESOURCING** – we resource our staff to do their jobs

**TEAMWORK** – we work together to achieve our goals

## INFRASTRUCTURE

**COMMUNICATIONS** – we have smart, planned communications that enhance the SANITI brand, support service delivery and encourage student engagement

**FUTURE PROOFING** – we look to the future and make decisions to ensure the long-term survival of the organisation

**RESOURCES** – the Association has enough physical resources and time to deliver on its vision and mission

**TECHNOLOGY** – we use technology to enhance our communications and support student engagement



## STRATEGIC GOAL ONE:

Fun social events and strong integrated student culture

### CURRENT POSITION

#### Events

The 2023 SANITI Student Survey highlighted events as one of the key services provided for students by the Association.

The Association provides a range of events to students across the campuses - Nelson, Richmond, Marlborough, Woodbourne and online, including:

- Orientation/Re Orientation
- In term events
- Cultural events
- Well-being events
- Online competitions
- Delivery of graduation after-functions and alternative celebrations
- SANITI Birthday Comp

#### International Activities

In 2023 international students were back and ready to explore our backyard! Nelson Trip registrations filled up in record time. Marlborough international student numbers were lower which enabled us to open their trips to refugee and domestic students who were very grateful for the opportunity.

In 2023 the activity programme included:

- Waka Abel Tasman trips (2)
- Social evenings - Nelson
- Pelorus Trip
- Orientation Tour (3)
- Mapua/Rabbit Island Trip
- Cinema Night
- Kaikoura
- St Arnaud
- Bowling Night

#### Publications

- Student Wall Planner and Discount Directory
- Electronic screens on Nelson Campus and further electronic screen acontent
- Integration and inclusion in NMIT | Te Pūkenga Polly
- Posters on noticeboards in programme areas
- Facebook page, 3716 followers with an average reach of 1882 per week
- Instagram page, 811 followers with an average reach of 579 per week



## 2024 OBJECTIVES & KPIs

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To successfully negotiate the Service Level Agreement each year

- SANITI has a SLA agreement with NMIT | Te Pūkenga through to 31 December 2025 however NMIT | Te Pūkenga have indicated that the funding for the categories covered by the SLA are under review. 2024 event programme will be impacted if funding through SLA is reduced. Focus is on delivery in Term 1, to provide continuity of the student experience. Outcome of NMIT | Te Pūkenga review to be tabled at AGM alongside any updated objectives, KPI's and budget.

To provide an events programme which is in line with the students' interests

- The events programme is modified in response to the input from students
- The events programme continues to be promoted and visible to students
- Maintain free food events on all Campuses and further explore healthy options
- Maintain the provision of social events on all campuses
- Include online event activities and delivery to block and residential courses

To review the international activities programme

NMIT | Te Pūkenga have indicated that the funding for this category is under review. 2024 event programme will be impacted if funding through SLA is reduced. 2024 Activity programme will be drafted for delivery subject to funding.

- The events programme is modified in response to the input from students
- The events programme continues to be promoted and visible to students

Maintain the use of social media to communicate with students about the event programmes

- Students are aware of the events and participate in the activity programmes

To secure additional funding from alternative sources (to support the programmes)

- 5% additional funding is secured
- Alternative models investigated for delivery in 2024

Maintain the use of online and on campus communications

- Contact is made with students
- Wall planner is readily available
- Face-to-face contact is maintained
- Website reviewed and further options investigated to continue to provide additional online support
  - Facebook page to grow to 3750 followers
  - Instagram page to grow to 1000 followers
- WhatsApp

To meet the Association's obligations under the Health and Safety at Work Act

- All association activities are compliant with the Health and Safety at Work Act.

## STRATEGIC GOAL TWO:

Strategic Goal Two: Friendly independent support, advocacy and employment services for students

## CURRENT POSITION

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### Support

'Support' continues to be described by students as the most important service provided by the Association. The Association had acquired a part time student support position for Marlborough & Woodbourne campuses as the demand for more face-to-face support was feedback from students in 2022. Demand for this service is expected to continue due to ongoing demands upon students in relation to their studies, employment, personal circumstances, coupled with the challenges of transition to Te Pūkenga and the unification of programmes.

### Advocacy

In 2022 the Association worked on 1804 advocacies including hardship for the year. At the end of September 2023, the Association has worked on 1671 cases. Workload and resolution times have increased.

In 2021 the Association signed an SLA with Ara for the provision of independent advocacy services. SANITI has a full-time staff member based at Ara's main campus in Christchurch delivering professional advocacy services to all Ara students.

## Employment Service

The focus of this service is to increase the employability of NMIT | Te Pūkenga students. To the end of September 2023, the Association had worked on 93 CV's, 51 cover letters and run 15 employment sessions. The association had also assisted with 85 other employment-based issues including interview practice, generating IRD numbers, job seeking, scholarships, general employment law advice, and more.

## Programme Representatives

In 2023 the focus for the Programme Representative system has been in reaching more students from different Programmes of study with a push for more understanding of the importance of the Programme Representatives. There were 86 Representatives in Nelson/Richmond and 35 Representatives in Marlborough & Woodbourne in their programme area's. The apprentice visits and free food events for night classes were continued.

## NMIT | Te Pūkenga Committees

SANITI has student representation/membership and contrivuted to the following committees:

- NMIT | Te Pūkenga Academic Committee
- NMIT | Te Pūkenga Academic Standards and Quality Committee
- NMIT | Te Pūkenga Learning and Teaching Committee
- NMIT | Te Pūkenga pastrol care code committee and forums
- NMIT | Te Pūkenga Health Safety & Wellbeing Committees
- NMIT | Te Pūkenga Research and Ethics Committee
- Working groups

## **2024 OBJECTIVES & KPIs**

Students are aware of the services that are available

- 90% of students report that that they are aware of the services that are available

- Maintain promotion of SANITI services available

Quality services are maintained and further developed

- 90% of students who use the service report that they are satisfied with the assistance they received
  - Use feedback in regard to services provided to aid constant improvement
  - Independent support & advocacy service is maintained with professional advocates who oversee 'best practice'
  - Online provision maintained and options for further development investigated
  - Promote low level resolution and a mediated approach to dispute resolution
  - Provide a positive environment with open, professional staff, where students are informed and confident in accessing support

Campus visits for Marlborough, Woodbourne and Richmond campuses

- Independent advocacy and representation visits are scheduled for Marlborough, Woodbourne and Richmond campuses
- Maintain a part-time student support staff member based in Marlborough
- Coordinate Woodbourne activities with new intakes
- Maintain relationships with aviation students, providers and industry

To continue to develop the employment service

NMIT | Te Pūkenga have indicated that the funding for this category is under review. 2024 employment service will be impacted if funding through SLA is reduced. 2024 employment service will be drafted for delivery subject to funding.

- Continued proportion of students use the service
  - Maintain awareness, marketing and promotion of employment services
  - Actively promote programme employment sessions with NMIT | Te Pūkenga staff
  - Continue to develop relationships with Collab and industry for the benefit of students



To maintain and develop the number of programme representatives

- 110 programme reps including 80 in Nelson/Richmond, and 20 in Marlborough/Woodbourne
  - Work with NMIT | Te Pūkenga to promote the Programme Representative System
  - Work with NMIT | Te Pūkenga staff to recruit Programme Representatives, with a strong focus on areas not represented in 2023
  - Programme Representatives empowered to play an active role within their programme areas.
  - Work with Te Pūkenga to expand the programme rep system into the Rohe and national learner voice network
  - Training reviewed and system enhanced on all campuses with evaluation of the system during the year to look for learnings and constant improvement.
  - Further enhance and develop learner representation and voice for apprentice, online and offsite students

To provide services to online and offsite students

- Identify apprentice block/residential courses and promote support services
- Identify night classes and opportunities to provide events, promote support, student representation and student voice.
- Identify online and offsite learner opportunities for representation and learner voice.

To maintain an active and meaningful membership of key NMIT | Te Pūkenga committees

- The students are actively represented on all relevant NMIT | Te Pūkenga committees
  - Continued training for Student Executives to attend meetings with the Student President where appropriate.

## STRATEGIC GOAL THREE:

Independent representation of the student voice and collaborative student engagement through effective communication

## CURRENT POSITION

### Student Executive

The 2023 Student Executive consists of the President, Vice President and up to 8 other student representatives, including a te ao Māori collective from the entire NMIT | Te Pūkenga student body. The Executive governs the Association and makes decisions on issues that affect students. The Executive guides the development of the Strategic plan for future years.

### Diversity of Representation

2023 the Student Executive is representative of the diversity within the NMIT | Te Pūkenga student body with membership identifying with disabled, neurodiverse, māori and rainbow communities, to name a few.

The opportunity for student from all disciplines to engage in the Student Executive membership is promoted and available through online and live forums. The 2023 Executive is actively involved in promoting and encouraging membership from all learning arenas.

### Student Memberships

Membership of Students' Associations across New Zealand is voluntary. The Association will not restrict the privileges and rights of membership to members only. Services will be provided to all NMIT | Te Pūkenga students irrespective of membership.

## 2024 OBJECTIVES & KPIs

### The election of a representative Executive

- 75% of Executives attending meetings
- Governance and other training organised to up skill Executive and keep them informed
- Self-evaluation assessments to be completed
- Investigate and develop formal positions/structure within the Associations to provide for effective representation from underserved student groups to strengthen the student voice.
- The Student President's position (appointed/elected) to be imbedded in Te Pūkenga's student voice representation model/learner voice network
- Grow Whanaungatana & Manaakitanga towards imbedding Te Tiriti o Waitangi into SANITI practices.

The Executive is aware of and accurately responds to themes of student issues and concerns

- Systemic issues and themes relating to students are represented effectively where appropriate
  - All issues and concerns that relate to external matters are responded to.

To increase the visibility and the reach of the Executive

- An increased number of students are aware of the role of the SANITI Executive

The students are actively represented in all NMIT | Te Pūkenga forums.

- Student representation available for all opportunities where appropriate
  - High quality representation within NMIT | Te Pūkenga
  - High quality representation on national education issues and local issues that affect students including student hardship.

To maintain the vital relationship with NMIT | Te Pūkenga to constantly assist with enhancing the student experience

- Regular meetings with key NMIT | Te Pūkenga staff and student representatives

To build an effective relationship with Te Pūkenga for NMIT | Te Pūkenga students to be actively represented in Te Pūkenga forums

- High quality representation within Te Pūkenga
- High quality representation on national education issues and local issues that affect students including student hardship.

Student President effectively trained and well supported

- Regular and appropriate professional development
- Meeting with Vice President and Executive where appropriate
- Student President retained on Te Pūkenga Learner Voice and Learner Success networks.

## Membership

- All students enrolled at NMIT | Te Pūkenga are deemed to have the rights and privileges of Association membership
- A member may withdraw their membership at any time by giving written notice to the Association via the President.

## STRATEGIC GOAL FOUR:

Sustainability, Survival, and Transition of the Student Association

The purpose of goal 4 is to ensure the survival of a student's association within the current political climate, and future sustainability. Moving forward the Associations focus is to work with Te Pūkenga for the benefit of students. With the student voice independent needs and interest at the forefront of this process.

## CURRENT POSITION

Throughout 2023 the Association has engaged in Te Pūkenga and MoE Learner forums to represent students and highlight the role of student associations within the Te Pūkenga framework. In addition to this the Association in conjunction with the Advisory Board has been in contact with Members of Parliament and other external organisations.

## 2024 OBJECTIVES & KPIs

- To continue to engage with Te Pūkenga with students voice and learning at the forefront of this process.
- To secure key role for the Association within the Te Pūkenga framework for the benefit of students.
- To secure a SLA agreement with Te Pūkenga for the provision of services under section 257 of the Education and Training Act 2020.







**SANITI YOUR  
STUDENT  
ASSOCIATION**